

Comment prendre rendez-vous  
pour un visa non-immigrant ?

# 1. Visitez le site Internet suivant

[Cliquez ici pour accéder à la page de rendez-vous](#)

# 2. Remplissez le formulaire électronique de visa DS-160



Selectionnez la langue

 **TRAVEL.STATE.GOV**  
A SERVICE OF THE BUREAU OF CONSULAR AFFAIRS  
U.S. Department of State

Lome (LOM)  
4332 Boulevard Eyadema  
B.P. 852, Lome, Togo

**NIV Appointment System - Instructions**

Please choose a help-text language from the drop-down list. Once you have selected a language, you can view help-text for that field in that language by using your mouse to hover over the field or using the tab key to move through the form fields. Choose A Help Language:

**What you need:**

- Your Internet browser must support 128-bit encryption.
- If you are using Internet Explorer (Windows), the minimum version that will work with this site is version 5.0, with service pack 2.
- If you are using Netscape, the minimum version that will work with this site is version 6.2.
- The barcode number from your printed [DS-160 electronic visa application form](#), if applicable.
- A printer to print your appointment confirmation.

**How to use the NIV Appointment System:**

- Complete and print a [DS-160 electronic visa application form](#).
- Click on the "Schedule Appointment" button below to select an available date and time for an appointment.
- Enter the 10-digit barcode number from the last page of your printed electronic visa application form into the Barcode Number field, and then click "Submit".
- Select an available appointment date from the calendar.
- Select a preferred time for your appointment, and then enter your Surname, Given Name, Telephone Number, Email Address, and Identification Code.
- Verify that all the information entered is correct, and then click "Submit".
- Print the appointment confirmation page and bring it with you to your appointment.

Note: If you need to cancel or change an appointment at any time, return to this web site and click on the "Change/Cancel Appointment" button.

- To complete and print a DS-160 electronic visa application form, please click here.
- To schedule an appointment, please click here.
- To change or cancel an existing appointment, please click here.



Cliquez ici pour remplir le formulaire

# 3. N'oubliez pas d'imprimer la page de confirmation

302014 Nonimmigrant Visa - Confirmation Page

 U.S. DEPARTMENT of STATE  
CONSULAR ELECTRONIC APPLICATION CENTER

Online Nonimmigrant Visa Application (DS-160)

Confirmation 

This confirms the submission of the Nonimmigrant visa application for:

<b>You must bring a 5 cm x 5 cm passport-like photo to your interview.</b>	Name Provided:		Location Selected:	LOM
	Date Of Birth:		U.S. Embassy Lom,	
	Place of Birth:	LOME, TOGO	Chancery Building	
	Gender:	Female	Boulevard Eyadema, Lome II	
	Country/Region of Origin (Nationality) :	TOGO	Lom., Togo	
	Passport Number:	01234567		
	Purpose of Travel:	BUSINESS/PERSONAL (B1/B2)		
	Completed On:	03 MAR 2014	Version 01.02.03	
	Confirmation No:			
	<b>THIS IS NOT A VISA</b>			

Note: Electronically submitting your DS-160 online application is the FIRST STEP in the visa application process. The next step is to review the internet page of the [embassy or consulate](#) where you plan to apply for your visa. Most visa applicants will need to schedule a visa interview, though some applicants may qualify for visa renewal. The [embassy or consulate](#) information may include specific local instructions about scheduling interviews, submitting your visa application, and other frequently asked questions.

**YOU MUST BRING** the confirmation page and the following document(s) with you at all steps during the application process:

**Passport**

You may also provide any additional documents you feel will support your case.



# 4. Programmez votre rendez-vous



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3. Enter the 10-digit barcode number from the last page of your printed electronic visa application form into the Barcode Number field, and then click "Submit".
4. Select an available appointment date from the calendar.
5. Select a preferred time for your appointment, and then enter your Surname, Given Name, Telephone Number, Email Address, and Identification Code.
6. Verify that all the information entered is correct, and then click "Submit".
7. Print the appointment confirmation page and bring it with you to your appointment.

Note: If you need to cancel or change an appointment at any time, return to this web site and click on the "Change/Cancel Appointment" button.

- To complete and print a DS-160 electronic visa application form, please click here.
- To schedule an appointment, please click here.
- To change or cancel an existing appointment, please click here.

Cliquez ici  
pour  
programmer  
votre rdv



# 5. Choisissez le jour et l'heure

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NIV Appointment System - Select Appointment Date

Please select an available appointment date from the calendar.

<- Previous Month      April 2014      Next Month ->

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Available (19)	8	9 Available (40)	10	11	12
	14 Available (40)	15	16 Available (40)	17	18	19
20	21	22	23 Available (40)	24	25	26
27	28 Available (40)	29	30 Available (39)			

 Appointment Date Fully Booked       Appointment Date Not Available  
 Appointment Date Available

Sélectionnez  
le mois

Choisissez un  
jour de rdv  
disponible

# 6. Remplissez le formulaire

Remplissez le  
formulaire de  
demande de  
rdv



Cliquez sur  
"Submit"  
pour envoyer  
la demande



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**NIV Appointment System - Complete Appointment Details**

(\* =required) Please complete the application form below (Surname, Given Names, Passport Number, and Barcode Number must match the values on the DS-160 form) :

APPOINTMENT DETAILS	
Date of Appointment:	Wednesday, April 09, 2014
Barcode Number :	
Available Appointment Time(s) * (Please select one)	<input type="radio"/> 8:00:00 AM (10 Available) <input type="radio"/> 8:30:00 AM (10 Available) <input type="radio"/> 9:00:00 AM (10 Available) <input type="radio"/> 9:30:00 AM (10 Available)
Surname *	<input type="text"/>
Given Names *	<input type="text"/>
Passport Number *	<input type="text"/>
Email Address	<input type="text"/>
Telephone Number	<input type="text"/>

Si vous  
souhaitez  
changer la date  
et l'heure du rdv,  
cliquez sur  
"Back"



# 7. Imprimez la page de confirmation et présentez-la avec tous les autres documents le jour de votre interview

3/4/2014 NIV Appointment System



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**NIV Appointment System - Appointment Confirmation**

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**PLEASE PRINT THIS PAGE FOR YOUR RECORD**

Confirmation ID:

Appointment Date: **Monday, March 10, 2014**

Appointment Time: **8:00:00 AM**

Surname:

Given Names:

Passport Number: **01234567**

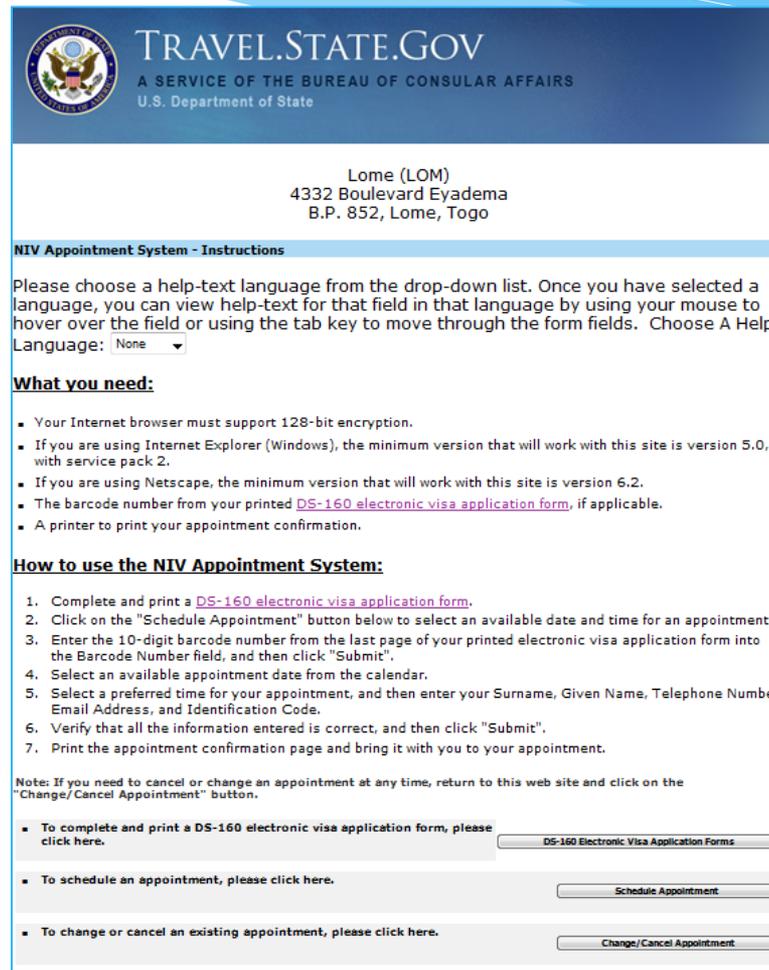
Barcode Number:

Telephone Number:

Email Address:

# 8. Pour Changer ou annuler un rendez-vous

[Cliquez ici pour accéder à la page de rendez-vous](#)



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5. Select a preferred time for your appointment, and then enter your Surname, Given Name, Telephone Number, Email Address, and Identification Code.
6. Verify that all the information entered is correct, and then click "Submit".
7. Print the appointment confirmation page and bring it with you to your appointment.

**Note:** If you need to cancel or change an appointment at any time, return to this web site and click on the "Change/Cancel Appointment" button.

- To complete and print a DS-160 electronic visa application form, please [click here](#).
- To schedule an appointment, please [click here](#).
- To change or cancel an existing appointment, please [click here](#).

Ensuite cliquez sur "Change/Cancel Appointment" pour changer ou annuler votre rdv



# 9. Rentrez les données de votre rendez-vous initial

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**NIV Appointment System - Change/Cancel Appointment**

Enter the Surname, Given Name, and Confirmation ID for the appointment to be changed or cancelled. Please refer to the information on your Appointment Confirmation and enter the data in the fields below exactly as it appears on your Appointment Confirmation.

Appointment Details	
Surname	<input type="text"/>
Given Name	<input type="text"/>
Confirmation ID	<input type="text"/>

Remplissez le  
formulaire

Cliquez sur  
"Submit" pour  
envoyer le  
formulaire

# 10. Changez l'heure et le jour du rendez-vous



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**NIV Appointment System - Change/Cancel Appointment**

Appointment Details	
<b>Appointment Date:</b>	Monday, March 10, 2014
<b>Appointment Time:</b>	8:00:00 AM
<b>Surname, Given Name:</b>	
<b>Passport Number:</b>	01234567

# 11. Pour changer votre rendez-vous, veuillez choisir une nouvelle date et une nouvelle heure

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**NIV Appointment System - Select Appointment Date**

Please select an available appointment date from the calendar.

<- Previous Month      April 2014      Next Month ->

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	<a href="#">7 Available (19)</a>	8	<a href="#">9 Available (40)</a>	10	11	12
	<a href="#">14 Available (40)</a>	15	<a href="#">16 Available (40)</a>	17	18	19
20	21	22	<a href="#">23 Available (40)</a>	24	25	26
27	<a href="#">28 Available (40)</a>	29	<a href="#">30 Available (39)</a>			

 Appointment Date Fully Booked       Appointment Date Not Available  
 Appointment Date Available

Choisissez le mois

Choisissez un jour de rdv disponible

# 12. Pour annuler le rendez-vous



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**NIV Appointment System - Change/Cancel Appointment**

Appointment Details	
Appointment Date:	Monday, March 10, 2014
Appointment Time:	8:00:00 AM
Surname, Given Name:	
Passport Number:	01234567



# 13. Pour annuler le rendez-vous, choisir "Yes"



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**NIV Appointment System - Change/Cancel Appointment**

**Appointment Details**

<b>Appointment Date:</b>	Monday, March 10, 2014
<b>Appointment Time:</b>	8:00:00 AM
<b>Surname, Given Name:</b>	
<b>Passport Number:</b>	01234567

**Are you sure you want to cancel this appointment?**

# Questions?

Pour plus d'informations sur la procédure de demande de visa et de prise de rendez-vous, veuillez visitez <http://togo.usembassy.gov/non-immigrant-visas.html>