

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**  
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER

PAGE 1 OF 13

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER  
STO40010R0003

6. SOLICITATION ISSUE DATE  
March 22, 2010

**7. FOR SOLICITATION INFORMATION CALL**

a. NAME  
Philip D. Wilson

b. TELEPHONE NUMBER(No collect calls)  
(228) 261-5470

8. OFFER DUE DATE/  
LOCAL TIME  
April 21, 2010 at 16h 00

9. ISSUED BY

U.S. EMBASSY LOME  
4332 BOULEVARD GNASSINGBE EYADEMA  
B.P. 852  
LOME, TOGO

CODE

10. THIS ACQUISITION IS

- UNRESTRICTED  
 SET ASIDE: % FOR  
 SMALL BUSINESS  EMERGING SMALL BUSINESS  
 HUBZONE SMALL BUSINESS SMALL BUSINESS  
 SERVICE-DISABLED VETERAN OWNED  8(A)

NAICS:

11. DELIVERY FOR FOB  
DESTINATION UNLESS BLOCK IS MARKED  
 SEE SCHEDULE

12. DISCOUNT

13a. THIS CONTRACT IS A RATED ORDER

13b. RATING

14. METHOD OF SOLICITATION

- RFQ  IFB  RFP

15. DELIVER TO:

U.S. EMBASSY LOME  
4332 BOULEVARD GNASSINGBE EYADEMA  
B.P. 852  
LOME, TOGO

Code

16. Administered by:

17a CONTRACTOR/ OFFEROR ADDRESS

18a. PAYMENT WILL BE MADE BY

17b CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED  SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	French Language Instructional Services – beginner level				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a.SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1 and 52.212-4. ARE INCLUDED. ADDENDA  ARE  ARE NOT ATTACHED.

27b.CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 4 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

29. AWARD OF CONTRACT: REF. \_\_\_\_\_ OFFER DATED \_\_\_\_\_. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (Type or Print)

31c. DATE SIGNED