



*Embassy of United States of
America*

*Avenida de Portugal
Dili, Timor Leste*

July 26, 2013

SUBJECT: Solicitation Number STT10013Q0012, Repainting and Plumbing at U.S. Embassy

Dear Prospective Offerors;

The Embassy of United States of America invites you to submit a proposal for **Repainting and Plumbing, U.S. Embassy, Dili**. The work will be performed at the Embassy Compound.

The Embassy will conduct a pre-proposal conference at the work site on **Wednesday, July 31, 10:00 a.m at the U.S. Embassy Compound, Dili**. Your firm must participate in the pre-proposal conference in order to submit a proposal. To participate in the pre-proposal meeting call Ms. Retchel Soares, 78196196; or Ms. Laudia dos Santos: 78196197. Provide the following information:

- Full Name (as appears on identification card)
- Name of Company
- Identification card number
- Place of birth
- Current Address

Offerors must bring their photo identification to the site visit.

Proposals are due on or before **Friday, August 23, 2013, 1500 hours (3:00 p.m)**. Submit your proposal in a sealed envelope marked "Proposal Enclosed" to Kevin J. Harris, Contracting Officer, Embassy of the United States of America, Praia dos Coqueiros, Dili, Timor – Leste. No proposals will be accepted after this time.

In order for a proposal to be considered, you must also complete and submit the following:

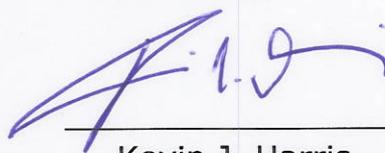
1. SF-1142: blocks 14, 15, 16, 17, 20a, 20b, and 20c.;
2. Section A, Total Price;
3. Section L;
4. Section J, Bar Chart illustrating sequence of work;
5. Section J, additional information as required.

The Government intends to evaluate proposals and award a contract without discussions to the responsible offeror with the lowest priced, technically acceptable offer (except clarifications as described in FAR 15.306 (a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.

The contract completion date is specified in the scope of work of the solicitation (21 work days).

Direct any questions regarding this solicitation to Ms. Retchel Soares, 332-4684, Ext. 2074; or Laudia dos Santos: 332-4684, Ext. 2073 or to DiliProc@state.gov.

Sincerely,



Kevin J. Harris
CONTRACTING OFFICER