



Embassy of United States of America

*Avenida de Portugal
Dili, Timor Leste*

June 27, 2013

SUBJECT: Solicitation Number STT100-13-Q-0007, Garbage Collection and septic tank pumping services

Dear Prospective Offerors;

Enclosed is a Request for Quotations (RFQ) for Garbage Collection and septic tank pumping services at **Embassy Compound and other Residences.**

If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Proposal is due on or before **Friday, July 17, 2013, at 15:00 hours.** Submit your proposal in a sealed envelope marked "Proposal Enclosed RFQ# STT10013Q0007" to Kevin J. Harris, Contracting Officer, Embassy of the United States of America, Praia dos Coqueiros, Dili, Timor – Leste. No proposals will be accepted after this time.

Direct any questions regarding this solicitation to Ms. Retchel Soares, 332-4684, Ext. 2074; or Laudia dos Santos: 332-4684, Ext. 2073 or to DiliProc@state.gov.

Sincerely,

A handwritten signature in black ink that reads "Marcus McChristian".

Marcus McChristian
Contracting Officer