



American Embassy Dili

June 15, 2016

Dear Prospective Quoter:

SUBJECT: Solicitation Number STT10016Q0031

The Embassy of the United States of America invites you to submit a quotation for Incoming and Outgoing Pouch. The Embassy intends to award a contract for this service.

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed" to the American Embassy Dili, Praia dos Coqueiros Dili, Timor – Leste on or before 15:00 on June 30, 2016, 2016. No quotations will be accepted after this time.

For a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1, Block 23
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

Direct any questions regarding this solicitation to **Zelia do Rego** by letter or by telephone 3324684 ext 2186 during regular business hours.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joshua Mertsch', written over a horizontal line.

Joshua Mertsch
Contracting Officer