

*September 10, 2013*

*U.S. Embassy, Banjul  
Kairaba Avenue  
KMC*

SUBJECT: Public Notice Regarding Requirement to Procure Indoor Battery Operated Forklift

U.S. Embassy Banjul has a requirement to procure indoor battery operated forklift. If you would like to submit a quotation to supply such equipment, please contact Andrew R. Lewis, Contracting Officer, U.S. Embassy Banjul at [BanjulProcurement@state.gov](mailto:BanjulProcurement@state.gov) or delivery the quote to the rear entrance of the Embassy Attn: Andrew Lewis, GSO.

Proposed forklift must meet or have the following specifications:

- Lift items up to 3,000lbs
- Lift items to a height of four meters
- Length of forks must be 48 inches
- Must be electric, configured to recharge on a 220 volt, single phase, 50 Hz system
- Prefer three wheel configuration

The U.S. Government intends to award a purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by September 26, 2013 at 12:00hrs

Direct any questions regarding this solicitation to **Mr. Andrew Lewis** by email or by telephone + **220-439-2856 Ext. 2113** during regular business hours.

Sincerely,

**Andrew R. Lewis**  
Contracting Officer  
U.S. Embassy Banjul