

The U.S. Mission in Bangkok provides equal opportunity, and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. We also strive to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

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FSN# 2012/48 (T)

Mason

OPEN TO: All Interested Candidates

POSITION: Mason, FSN-4, FP-AA (Trainee)

OPENING DATE: October 26, 2012

CLOSING DATE: Until Filled

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-4, THB 251,050 per annum (starting salary)

Not Ordinarily Resident (NOR): FP-AA (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Mason in the Facilities Management (FM), located at Rajdamri Compound, American Embassy Bangkok.

BASIC FUNCTIONS REQUIRED:

To perform at journeyman level in masonry and building construction trade. Duties involve daily maintenance, repair and construction work of concrete floors, surfaces and pavement; masonry walls or masonry structures; wall tiles and floor tiles of the buildings and facilities maintained by the post. Work includes removal of concrete or masonry structures, alteration, rehabilitation and restoration of the buildings and facilities of the post.

QUALIFICATIONS REQUIRED:

- (1) Completion of High School (Mathayom 6);
- (2) Two years of experience in building construction work;
- (3) Level II (Limited Knowledge) speaking/reading/writing in Thai and Level I (Rudimentary Knowledge) speaking/reading/writing in English. (Provide a copy of valid TOEIC score of at least 250, or pass the English Placement Test (EPT) that is conducted by the Regional Human Resources Office);
- (4) Must be able to operate various hand tools, power equipment and instrument;
- (5) Ability to drive and possess a valid Thai driver's license (a copy of Thai driver's license is required with application).

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: Until Filled

FSN# 2012/48

Mason

OPEN TO: All Interested Candidates

POSITION: Mason, FSN-5, FP-9

OPENING DATE: October 26, 2012

CLOSING DATE: Until Filled

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-5, THB 324,136 per annum (starting salary)

Not Ordinarily Resident (NOR): FP-9 (Starting salary and final grade will be determined by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Mason in the Facilities Management (FM), located at Rajdamri Compound, American Embassy Bangkok.

BASIC FUNCTIONS REQUIRED:

To perform at journeyman level in masonry and building construction trade. Duties involve daily maintenance, repair and construction work of concrete floors, surfaces and pavement; masonry walls or masonry structures; wall tiles and floor tiles of the buildings and facilities maintained by the post. Work includes removal of concrete or masonry structures, alteration, rehabilitation and restoration of the buildings and facilities of the post.

QUALIFICATIONS REQUIRED:

- (1) Completion of High School (Mathayom 6);
- (2) Two years of experience in building construction work;
- (3) Level II (Limited Knowledge) speaking/reading/writing in Thai and English (A copy of TOEIC score of at least 400 can be submitted after the deadline, but before interview. Only short listed candidates who are selected for interview will be notified);
- (4) Must be able to operate various hand tools, power equipment and instrument;
- (5) Ability to drive and possess a valid Thai driver's license (a copy of Thai driver's license is required with application).

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: Until Filled

FSN# 2013/97 (T)
Security Investigator

OPEN TO: All interested Candidates

POSITION: Security Investigator, FSN-8; FP-6, Trainee

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-8, THB 574,907 per annum (minimum starting salary)

Not Ordinarily Resident (NOR): FP-6 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Security Investigator in its Regional Security Office Investigator (RSOI) located at 120-122 Wireless Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Conduct a variety of sensitive and complex investigation concerning misconduct, criminal activity, threats or security incidents as well as pre-employment investigations for security clearance for locally employed staff and local contractors. Duties include coordinating responses to emergency situations involving accidents and criminal actions and maintaining liaison with high level officials of Royal Thai Government (RTG), Royal Thai Police (RTP) and military offices.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Political Science, Social Science, Public Administration or related discipline;
- (2) Two years of progressively responsible experience in investigative work with military, police, private security organization;
- (3) Level IV (Fluent) in spoken and written English and Thai (must provide a copy of valid TOEIC score of 855 or higher with application, or application will not be considered);
- (4) Ability to maintain extensive contacts with officials of local government;
- (5) Ability to exercise initiative and resourcefulness in obtaining information or evidence;

(6) Skill in conducting investigations to include interviewing and report writing.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013

“This is a re-advertisement of announcement from September 12, 2013. Applications previously received will also be considered.”

FSN# 2013/97
Security Investigator

OPEN TO: All interested Candidates

POSITION: Security Investigator, FSN-9; FP-5 (Step 1 thru 4)

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-9, THB 640,463 per annum (minimum starting salary)

Not Ordinarily Resident (NOR): FP-5 (Step 1 thru 4) (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Security Investigator in its Regional Security Office Investigator (RSOI) located at 120-122 Wireless Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Conduct a variety of sensitive and complex investigation concerning misconduct, criminal activity, threats or security incidents as well as pre-employment investigations for security clearance for locally employed staff and local contractors. Duties include coordinating responses to emergency situations involving accidents and criminal actions and maintaining liaison with high level officials of Royal Thai Government (RTG), Royal Thai Police (RTP) and military offices.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Political Science, Social Science, Public Administration or related discipline;
- (2) Three years of progressively responsible experience in investigative work with military, police, private security organization;
- (3) Level IV (Fluent) speaking/reading/writing in Thai and English (must provide a copy of valid TOEIC score of at least 855 before the deadline; otherwise, application will not be considered);
- (4) Ability to maintain extensive contacts with officials of local government;
- (5) Ability to exercise initiative and resourcefulness in obtaining information or evidence;

(6) Skill in conducting investigations to include interviewing and report writing.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013

“This is a re-advertisement of announcement from September 12, 2013. Applications previously received will also be considered.”

FSN# 2013/105 (T)

Human Resources Assistant (Regional Job Analyst), 2 positions

OPEN TO: All Interested Candidates

POSITION: Human Resources Assistant (Regional Job Analyst), FSN-7, Trainee

OPENING DATE: November 1, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY: Ordinarily Resident (OR): FSN-7, THB 480,033 per annum (minimum starting salary)

The U.S. Embassy in Bangkok is seeking an individual for the position of Human Resources Assistant (Regional Job Analyst) in the U.S. Agency for International Development/ Regional Development Mission for Asia (USAID/RDMA), Executive Office (EXO), located at Athenee Tower, Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Human Resources Assistant (Regional Job Analyst) is assigned to one of three USAID Regional Human Resources Units. The HR Assistant is responsible for classification of Foreign Service National (FSN) positions and market rate determination for United States and/or Third Country National Personal Services Contractor positions in the assigned region. The incumbent also administers and provides advice on position management and general HR matters for host mission and/or client missions as assigned. This position will require travel within the regional locations at occasion.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Human Resources Management, Public Administration, Business Management, Contracting or related field;
- (2) At least of two year experiences in HR management;
- (3) Level IV (Fluent) speaking, reading, writing and understanding of English (TOEIC score of 855 or higher);
- (4) Ability to plan and organize the work, to establish priorities, to follow up on promised responses to client Missions, etc. and work under pressure to make decisions quickly and independently when dealing with urgent requests;
- (5) Ability to exercise extreme discretion in HR matters, inspire confidence in clients, and establish, and maintain positive customer service orientation as well as effective working relationships with supervisors, and employees;

(6) Ability to analyze, conceptualize, negotiate, exercise sound judgment, originate ideas and creative solutions, and handle requests and complaints promptly, effectively, and diplomatically with all levels of American and other USAID employees, Embassy, and USAID/Washington counterpart, and, from time to time, USAID and Embassy officials in client Missions.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold a security clearance.
- (3) A copy of Transcript is required to be submitted with the application package.
- (4) The candidate's eligibility will be based on the ability to achieve the appropriate English TOEIC score tested within two years of the application submission date.
- (5) For non-Thai citizens, please also submit a copy of residence permit.
- (6) Do not attach a photo on DS-174 or resume.

TO APPLY:

Interested candidates for this position must submit the following for consideration of the application:

- (1) Universal Application for Employment (UAE) as a Locally Employed Staff or Family Member (DS-174); or
- (2) A current resume or curriculum vitae that provides the same information found on the UAE (see Appendix B); or
- (3) A combination of both; i.e. Sections 1 -24 of the UAE along with a listing of the applicant's work experience attached as a separate sheet; plus
- (4) Any other documentation (e.g., essays, certificates, awards) that addresses the qualification requirements of the position as listed above.

SUBMIT APPLICATION BY EMAIL TO:

Regional Human Resources Office

E-mail: bkkrecruitment@state.gov with your name and vacancy announcement no./title on the subject line.

(Only one email per position)

** We will **only** accept applications by email. If you encounter a problem, please call the Regional Human Resources Office (02) 205-4991. Please do not attach a photo on an application form (DS-174) or resume that provides the same information found on the DS-174. If your photo is attached, your application will not be considered.**

CLOSING DATE FOR THE POSITION: November 14, 2013

"This is a re-advertisement of announcement from September 27, 2013. Applications previously received will also be considered"

FSN# 2013/105

Human Resources Assistant (Regional Job Analyst), 2 positions

OPEN TO: All Interested Candidates

POSITION: Human Resources Assistant (Regional Job Analyst), FSN-8

OPENING DATE: November 1, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY: Ordinarily Resident (OR): FSN-8, THB 574,907 per annum (minimum starting salary)

The U.S. Embassy in Bangkok is seeking an individual for the position of Human Resources Assistant (Regional Job Analyst) in the U.S. Agency for International Development/ Regional Development Mission for Asia (USAID/RDMA), Executive Office (EXO), located at Athenee Tower, Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Human Resources Assistant (Regional Job Analyst) is assigned to one of three USAID Regional Human Resources Units. The HR Assistant is responsible for classification of Foreign Service National (FSN) positions and market rate determination for United States and/or Third Country National Personal Services Contractor positions in the assigned region. The incumbent also administers and provides advice on position management and general HR matters for host mission and/or client missions as assigned. This position will require travel within the regional locations at occasion.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Human Resources Management, Public Administration, Business Management, Contracting or related field;
- (2) At least of three year experiences in HR management;
- (3) Level IV (Fluent) speaking, reading, writing and understanding of English (TOEIC score of 855 or higher);
- (4) Ability to plan and organize the work, to establish priorities, to follow up on promised responses to client Missions, etc. and work under pressure to make decisions quickly and independently when dealing with urgent requests;
- (5) Ability to exercise extreme discretion in HR matters, inspire confidence in clients, and establish, and maintain positive customer service orientation as well as effective working relationships with supervisors, and employees;

(6) Ability to analyze, conceptualize, negotiate, exercise sound judgment, originate ideas and creative solutions, and handle requests and complaints promptly, effectively, and diplomatically with all levels of American and other USAID employees, Embassy, and USAID/Washington counterpart, and, from time to time, USAID and Embassy officials in client Missions.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold a security clearance.
- (3) A copy of Transcript is required to be submitted with the application package.
- (4) The candidate's eligibility will be based on the ability to achieve the appropriate English TOEIC score tested within two years of the application submission date.
- (5) For non-Thai citizens, please also submit a copy of residence permit.
- (6) Do not attach a photo on DS-174 or resume.

TO APPLY:

Interested candidates for this position must submit the following for consideration of the application:

- (1) Universal Application for Employment (UAE) as a Locally Employed Staff or Family Member (DS-174); or
- (2) A current resume or curriculum vitae that provides the same information found on the UAE (see Appendix B); or
- (3) A combination of both; i.e. Sections 1 -24 of the UAE along with a listing of the applicant's work experience attached as a separate sheet; plus
- (4) Any other documentation (e.g., essays, certificates, awards) that addresses the qualification requirements of the position as listed above.

SUBMIT APPLICATION BY EMAIL TO:

Regional Human Resources Office

E-mail: bkkrecruitment@state.gov with your name and vacancy announcement no. /title on the subject line.

(Only one email per position)

** We will **only** accept applications by email. If you encounter a problem, please call the Regional Human Resources Office (02) 205-4991. Please do not attach a photo on an application form (DS-174) or resume that provides the same information found on the DS-174. If your photo is attached, your application will not be considered.**

CLOSING DATE FOR THE POSITION: November 14, 2013

"This is a re-advertisement of announcement from September 27, 2013. Applications previously received will also be considered"

FSN# 2013/106 (T)
Purchasing Agent

OPEN TO: All interested Candidates

POSITION: Purchasing Agent, FSN-6, FP-8, Trainee

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-6, THB 362,706 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-8 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The Board for International Broadcasting is seeking an individual for the position of Purchasing Agent in the International Broadcasting Bureau, Thailand Transmitter Site (IBB/TTS), located at A. Ban Dung, Udon Thani, Province.

BASIC FUNCTIONS REQUIRED:

Serves as procurement assistant under the direction of the Supervisory Administrative Management Specialist. Be primarily responsible for all procurement of the station needed materials and services, purchase card transactions, and incoming shipments.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Management and/or Social Science;
- (2) Two years progressively responsible experience in procurement and related fields;
- (3) Level IV (fluent) speaking/reading/writing in Thai and Level III (good working knowledge) speaking/reading/writing in English (must provide a copy of valid TOEIC score of 600 or higher with application, or application will not be considered);
- (4) Ability to deal appropriately with vendors and contractors and effectively with counterparts at the Embassy and other U.S. agencies;
- (5) Ability to deal with supervisory personnel and all levels of workers.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013

“This is a re-advertisement of announcement from October 25, 2013. Applications previously received will also be considered.”

FSN# 2013/106
Purchasing Agent

OPEN TO: All interested Candidates

POSITION: Purchasing Agent, FSN-7, FP-7

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-7, THB 480,033 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-7 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The Board for International Broadcasting is seeking an individual for the position of Purchasing Agent in the International Broadcasting Bureau, Thailand Transmitter Site (IBB/TTS), located at A. Ban Dung, Udon Thani, Province.

BASIC FUNCTIONS REQUIRED:

Serves as procurement assistant under the direction of the Supervisory Administrative Management Specialist. Be primarily responsible for all procurement of the station needed materials and services, purchase card transactions, and incoming shipments.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Management and/or Social Science;
- (2) Three years progressively responsible experience in procurement and related fields;
- (3) Level IV (fluent) speaking/reading/writing in Thai and Level III (good working knowledge) speaking/reading/writing in English (must provide a copy of valid TOEIC score of 600 or higher with application, or application will not be considered);
- (4) Ability to deal appropriately with vendors and contractors and effectively with counterparts at the Embassy and other U.S. agencies;
- (5) Ability to deal with supervisory personnel and all levels of workers.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013

“This is a re-advertisement of announcement from October 25, 2013. Applications previously received will also be considered.”

FSN# 2013/108
Telephone Supervisor

OPEN TO: All interested Candidates

POSITION: Telephone Supervisor, FSN-6, FP-8

OPENING DATE: October 25, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-6, THB 362,706 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-8 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Telephone Supervisor in its Information Resource Management/Information Program Office, located at 120-122 Wireless Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

The Telephone Switchboard Supervisor is responsible for all areas concerning the overall leadership/management for the processing and handling of diplomatic, official, and emergency telecommunications to include all of its equipment and human resources. Incumbent is responsible for the supervision of (9) telephone operators/interpreters/shift leaders and ensures the switchboard is adequately and efficiently staffed 24/7 365 days a year. Incumbent must be able to work with minimal supervision and provide first tier emergency communications for Mission Thailand.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor degree in Liberal Arts, Communications or Business Administration is required;
- (2) Three years experience as a Telephone Switchboard Operator is required;
- (3) Level IV (fluent) speaking/reading/writing in English and Thai (must provide a copy of valid TOEIC score of 855 or higher with application, or application will not be considered);
- (4) Must be able to work as a backup operator for any rotational shift in case of emergency;
- (5) Must be able to maintain and update database/documents via different computer technologies;

(6) Able to manage a large staff to support all telecommunications operations.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013

FSN# 2013/109 (T)
Secretary

OPEN TO: All interested candidates

POSITION: Secretary, FSN-6, FP-8, Trainee

OPENING DATE: October 25, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-6, THB 362,706 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-8

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Secretary in its Department of Immunology and Medicine, the Armed Forces Research Institute of Medical Sciences (AFRIMS), located at 315/6, Rajvithi Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Acts as the department secretary to manage the work of Department of Immunology and Medicine, which includes 3 US military senior scientists, 3 FSN Medical Research Scientists, 3 CA Medical Research Scientists, 4 foreign contract Medical Research Scientists, 14 FSNs, and 17 contract medical technician employees (CA). This requires close coordination with other Departments, the HQ AFRIMS, and several administrative offices represented at the American Embassy in Bangkok.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Science, Social Sciences or Arts is required;
- (2) Two years of secretarial experience working in a government position is required;
- (3) Level IV (fluent) speaking/reading/writing in English and Thai (valid TOEIC score of 855 or higher);
- (4) Able to estimate cost travel for both in-country and out of Thailand;
- (5) Must have computer skills with demonstrated experience with a windows environment.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013

FSN# 2013/109

Secretary

OPEN TO: All interested candidates

POSITION: Secretary, FSN-7, FP-7

OPENING DATE: October 25, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-7, THB 480,033 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-7

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Secretary in its Department of Immunology and Medicine, the Armed Forces Research Institute of Medical Sciences (AFRIMS), located at 315/6, Rajvithi Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Acts as the department secretary to manage the work of Department of Immunology and Medicine, which includes 3 US military senior scientists, 3 FSN Medical Research Scientists, 3 CA Medical Research Scientists, 4 foreign contract Medical Research Scientists, 14 FSNs, and 17 contract medical technician employees (CA). This requires close coordination with other Departments, the HQ AFRIMS, and several administrative offices represented at the American Embassy in Bangkok.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Bachelor's degree in Science, Social Sciences or Arts is required;
- (2) Three years of secretarial experience working in a government position is required;
- (3) Level IV (fluent) speaking/reading/writing in English and Thai (valid TOEIC score of 855 or higher);
- (4) Able to estimate cost travel for both in-country and out of Thailand;
- (5) Must have computer skills with demonstrated experience with a windows environment.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013

FSN# 2013/112

Medical Research Scientist

OPEN TO: All interested candidates

POSITION: Medical Research Scientist, FSN-11, FP-4

OPENING DATE: November 1, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-11, THB 1,179,069 per annum (starting salary)

Not Ordinarily Resident (NOR): FP-4

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Medical Research Scientist in its Department of Immunology & Medicine Branch, the Armed Forces Research Institute of Medical Sciences (AFRIMS), located at 315/6, Rajvithi Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

In charge of a laboratory research section responsible for planning, organizing, and conducting research in support of the Department of Immunology and Medicine on malaria parasitology of drug resistance and malaria transmission supporting development of new drugs by US Army. Develop project plans for departmental research. Laboratory consists of 3 employees and 2 laboratory rooms.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) PhD in Tropical Medicine or Parasitology is required;
- (2) Five years of experience in vitro malaria culture, drug susceptibility assay or other related in vitro assay, basic molecular biology techniques, and use of common biostatistic, as well as bioinformatic software is required;
- (3) Level IV (fluent) speaking/reading/writing in English (valid TOEIC score of 855 or higher);
- (4) Have knowledge of the fundamentals of parasitology, biochemistry, molecular biology and biostatistics.
- (5) Able to manage personnel, budget, and material efficiently and effectively;

(6) Able to prepare research proposals for funding from Military Infectious Diseases Research Programme (MIDRP), Medicine for Malaria Venture (MMV), Global Emerging Infections Surveillance (GEIS), and extramural sources.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013

FSN# 2013/113 (T)

Accountant

OPEN TO: All Interested Candidates

POSITION: Accountant, FSN-7; FP-7, Trainee

OPENING DATE: November 1, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-7, THB 480,033 per annum (minimum starting salary)

Not Ordinarily Resident (NOR): FP-7 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Accountant in its Accounting Division, Comptroller and Global Financial Services (CGFS) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Serves as a full-performance, professional accountant, and performs a wide range of accounting assignments related to the CGFS's financial operations. Responsible for maintaining the quality of the official accounting record and providing financial services for an average of five CGFS-serviced posts. Performs professional accounting activities involved in ensuring that the financial operations of the CGFS and its 61 serviced posts are sound and in compliance with applicable legislation, regulations, policies, and standards. Assignments include the performance of work to ensure that strong internal financial controls are enforced and potential weaknesses are identified and resolved, thereby reducing the risk of monetary losses to the U.S. Government.

QUALIFICATIONS REQUIRED:

- (1) Bachelor's degree in accounting, or accounting related area, such as finance, business or public administration, with at least 12 credit hours (4 courses) in accounting subjects;
- (2) One year of progressively responsible experience in professional accounting or auditing;
- (3) Level III (Good Working Knowledge) speaking/reading/writing in Thai and English (must provide a copy of valid TOEIC score of at least 600 before the deadline; otherwise application will not be considered);

- (4) Ability to analyze and resolve complex accounting issues and identify practices and procedures that require correction or modifications;
- (5) Ability to apply accounting knowledge to the identification of needed enhancements to the accounting and financial systems used in connection with international financial operations;
- (6) Must possess exceptional skills in oral and written English communications in order to perform numerous duties involving the presentation of oral reports and the preparation of written financial reports, instructions, procedures, and other documents.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013.

FSN# 2013/113

Accountant

OPEN TO: All Interested Candidates

POSITION: Accountant, FSN-8; FP-6

OPENING DATE: November 1, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-8, THB 574,907 per annum (minimum starting salary)

Not Ordinarily Resident (NOR): FP-6 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Accountant in its Accounting Division, Comptroller and Global Financial Services (CGFS) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Serves as a full-performance, professional accountant, and performs a wide range of accounting assignments related to the CGFS's financial operations. Responsible for maintaining the quality of the official accounting record and providing financial services for an average of five CGFS-serviced posts. Performs professional accounting activities involved in ensuring that the financial operations of the CGFS and its 61 serviced posts are sound and in compliance with applicable legislation, regulations, policies, and standards. Assignments include the performance of work to ensure that strong internal financial controls are enforced and potential weaknesses are identified and resolved, thereby reducing the risk of monetary losses to the U.S. Government.

QUALIFICATIONS REQUIRED:

- (1) Bachelor's degree in accounting, or accounting related area, such as finance, business or public administration, with at least 12 credit hours (4 courses) in accounting subjects;
- (2) Two years of progressively responsible experience in professional accounting or auditing;
- (3) Level III (Good Working Knowledge) speaking/reading/writing in Thai and English (must provide a copy of valid TOEIC score of at least 600 before the deadline; otherwise application will not be considered);

- (4) Ability to analyze and resolve complex accounting issues and identify practices and procedures that require correction or modifications;
- (5) Ability to apply accounting knowledge to the identification of needed enhancements to the accounting and financial systems used in connection with international financial operations;
- (6) Must possess exceptional skills in oral and written English communications in order to perform numerous duties involving the presentation of oral reports and the preparation of written financial reports, instructions, procedures, and other documents.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013.

FSN# 2013/114 (T)

Cashier

OPEN TO: All interested Candidates

POSITION: Cashier, FSN-7; FP-7, Trainee

OPENING DATE: November 1, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-7, THB 480,033 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-7 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Cashier in its Financial Management Office (FMC) located 120-122 Wireless Road, Lumpini, Pathumwan Bangkok.

BASIC FUNCTIONS REQUIRED:

Serves as assistant to principal Class B Cashier, who manages a highly complex cashiering program and performs a full range of cashier work on a full time basis.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Completion of a Bachelor degree in Finance, Accounting or Business Administration;
- (2) Minimum of two years' work experience in vouchering, accounting or cashiering;
- (3) Level IV (Fluent) speaking/reading/writing in Thai and English (must provide a copy of valid TOEIC score of at least 855 before the deadline; otherwise, application will not be considered);
- (4) Familiarity with automated accounting systems;
- (5) Ability to operate a computer terminal and calculator.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013.

FSN# 2013/114

Cashier

OPEN TO: All interested Candidates

POSITION: Cashier, FSN-8; FP-6

OPENING DATE: November 1, 2013

CLOSING DATE: November 14, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-8, THB 574,907 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-6 (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Cashier in its Financial Management Office (FMC) located 120-122 Wireless Road, Lumpini, Pathumwan Bangkok.

BASIC FUNCTIONS REQUIRED:

Serves as assistant to principal Class B Cashier, who manages a highly complex cashiering program and performs a full range of cashier work on a full time basis.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) Completion of a Bachelor degree in Finance, Accounting or Business Administration;
- (2) Minimum of three years' work experience in vouchering, accounting or cashiering;
- (3) Level IV (Fluent) speaking/reading/writing in Thai and English (must provide a copy of valid TOEIC score of at least 855 before the deadline; otherwise, application will not be considered);
- (4) Familiarity with automated accounting systems;
- (5) Ability to operate a computer terminal and calculator.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 14, 2013.

FSN# 2013/115 (T)
Medical Equipment Technician

OPEN TO: All interested candidates

POSITION: Medical Equipment Technician, FSN-6, FP-8, Trainee

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-6, THB 362,706 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-8

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Medical Equipment Technician in its Department of Logistics, the Armed Forces Research Institute of Medical Sciences (AFRIMS), located at 315/6, Rajvithi Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Calibrates, maintains, repairs and qualifies advanced biomedical and laboratory analysis equipment. Supervises and trains medical equipment technicians during preventive maintenance, checks and services (PMCS) and repair of basic biomedical and laboratory support equipment.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) At least two years of full time post secondary study at college or university (high vocational school) is required;
- (2) At least two years of experience in medical equipment or electronics repair is required;
- (3) Level III (Good Working Knowledge) speaking/reading/writing in Thai and English (valid TOEIC score of 600 or higher);
- (4) Able to develop and complete calibration result worksheets that allow for equipment to be used in clinical studies.
- (5) Able to supervise and train basic medical equipment technicians during PMCS and repair.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013

FSN# 2013/115

Medical Equipment Technician

OPEN TO: All interested candidates

POSITION: Medical Equipment Technician, FSN-7, FP-7

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-7, THB 480,033 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-7

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Medical Equipment Technician in its Department of Logistics, the Armed Forces Research Institute of Medical Sciences (AFRIMS), located at 315/6, Rajvithi Road, Bangkok.

BASIC FUNCTIONS REQUIRED:

Calibrates, maintains, repairs and qualifies advanced biomedical and laboratory analysis equipment. Supervises and trains medical equipment technicians during preventive maintenance, checks and services (PMCS) and repair of basic biomedical and laboratory support equipment.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- (1) At least 2 years of full time post secondary study at college or university (high vocational school) is required;
- (2) At least 3 years of experience in medical equipment or electronics repair is required;
- (3) Level III (Good Working Knowledge) speaking/reading/writing in Thai and English (valid TOEIC score of 600 or higher);
- (4) Able to develop and complete calibration result worksheets that allow for equipment to be used in clinical studies.
- (5) Able to supervise and train basic medical equipment technicians during PMCS and repair.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013

FSN# 2013/116 (T)
Surveillance Detection Guard

OPEN TO: All Interested Candidates

POSITION: Surveillance Detection Guard, FSN-3, FP-BB (Trainee)

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-3, THB 219,568 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-BB (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Surveillance Detection Guard in its Regional Security Office (RSO) office located at U.S. Consulate General, 387 Witchayanon Road, **Chiang Mai.**

BASIC FUNCTIONS REQUIRED:

To observe, detect and report potential acts of hostile surveillance against U.S. Mission Thailand facilities and personnel. Position will report to the surveillance detection team coordinator who reports to the Senior Regional Security Officer or his/her designate. Specialists will be required to work primary outdoors, be proficient in the use of digital camera and mobile telephone technology.

QUALIFICATIONS REQUIRED:

- (1) Completion of high school;
- (2) At least six months of security related experience;
- (3) Level III (Good Working Knowledge) speaking, reading, writing and understanding of Thai and Level I (Rudimentary Knowledge) of English (Provide a copy of valid TOEIC score of at least 250, or pass the English Placement Test (EPT) that is conducted by the Regional Human Resources Office);
- (4) Must not have any physical limitations, know how to operate a bicycle or motorcycle safely, and possess a valid Thai car and motorcycle driver's license (a copy of Thai car and motorcycle driver's license is required with application);
- (5) Ability to work independently and outside in all kinds of weather conditions, observe patterns of behavior, and operate photographic and mobile phone equipment.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013

FSN# 2013/116

Surveillance Detection Guard

OPEN TO: All Interested Candidates

POSITION: Surveillance Detection Guard, FSN-4, FP-AA

OPENING DATE: November 8, 2013

CLOSING DATE: November 21, 2013

WORK HOURS: Full-time; 40 hours/week

SALARY:

Ordinarily Resident (OR): FSN-4, THB 251,050 per annum (Starting salary)

Not Ordinarily Resident (NOR): FP-AA (Position Grade to be confirmed by Washington)

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bangkok is seeking an individual for the position of Surveillance Detection Guard in its Regional Security Office (RSO) office located at U.S. Consulate General, 387 Witchayanon Road, **Chiang Mai.**

BASIC FUNCTIONS REQUIRED:

To observe, detect and report potential acts of hostile surveillance against U.S. Mission Thailand facilities and personnel. Position will report to the surveillance detection team coordinator who reports to the Senior Regional Security Officer or his/her designate. Specialists will be required to work primary outdoors, be proficient in the use of digital camera and mobile telephone technology.

QUALIFICATIONS REQUIRED:

- (1) Completion of high school;
- (2) At least one year of security related experience;
- (3) Level III (Good Working Knowledge) speaking, reading, writing and understanding of Thai and Level I (Rudimentary Knowledge) of English (Provide a copy of valid TOEIC score of at least 250, or pass the English Placement Test (EPT) that is conducted by the Regional Human Resources Office);
- (4) Must not have any physical limitations, know how to operate a bicycle or motorcycle safely, and possess a valid Thai car and motorcycle driver's license (a copy of Thai car and motorcycle driver's license is required with application);
- (5) Ability to work independently and outside in all kinds of weather conditions, observe patterns of behavior, and operate photographic and mobile phone equipment.

SELECTION PROCESS:

When fully qualified, U.S. citizen Eligible Family Members (AEFMs) who are U.S. Veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- (1) Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- (2) The candidate must be able to obtain and hold medical and security clearances.
- (3) The candidate must submit all the required documents as requested.
- (4) Current employees serving a probation period are not eligible to apply.

TO APPLY:

Please follow the check lists and submission guidelines, posted on the official website: http://bangkok.usembassy.gov/job_opportunities.html carefully and submit complete application package thru bkkrecruitment@state.gov before the deadline.

Failure to follow the instructions will invalidate your application.

CLOSING DATE FOR THE POSITION: November 21, 2013
