

TO: **THE SOCIAL SECURITY ADMINISTRATION**
U.S. Department of Veterans Affairs, Regional Office
1131 Roxas Blvd., Ermita
0930 Manila
Tel. 523-1001 x2565

Dear Sir/Madam:

I am currently receiving benefits on the following Social Security Account:

Claim Number: _____ **BIC:** _____
Name of Number Holder:

I request that my Social Security records be corrected to show:

- new check mailing address
 new residence address shown below:

My telephone number is:

My old address was:

I have checked the item (s) below that applies to me:

- I am receiving a check for the following person(s):

 Please change the address of his/her Social Security checks as indicated above.
I am receiving checks for someone else but the address of his/her checks
should not be changed.
 I am NOT receiving checks for anyone else.

Date

Printed name & Signature of Requestor

CERTIFICATION

I certify that the above request was made in my presence; that i personally know the requestor, or that verification of his/her identity has been submitted to me, and that i have no specific knowledge or reason to believe that the requestor is making any false representation.

Date

Signature of Witness

Title