

ANNOUNCEMENT NUMBER: 16-41
POSITION TITLE: CUSTODIAN, FSN-01/FP-DD

The U.S. Embassy Dushanbe is seeking an individual for a position of Custodian. Custodian performs various janitorial duties. The incumbent is responsible for cleaning Embassy building, annexes, and buildings within the Embassy. The incumbent cleans, disinfects, and deodorizes toilets, commodes, and other restroom fixtures. The incumbent dusts, waxes and polishes office furniture. The incumbent cleans floors and carpets of offices, corridors and other Embassy areas. The incumbent may perform other duties as requested.

QUALIFICATIONS REQUIRED:

- 1. EDUCATION:** Completion of elementary school is required.
- 2. EXPERIENCE:** Some janitor experience is required.
- 3. LANGUAGE:** Level I (Rudimentary Knowledge) in written and spoken English is required. Level III (Good Working Knowledge) in written and spoken Russian and/or Tajik is required. **THIS WILL BE TESTED.**
- 4. KNOWLEDGE:** Knowledge of how to handle various equipment.
- 5. SKILLS AND ABILITIES:** Ability to use all issued equipment.
- 6. SKILLS AND ABILITIES:** Ability to work in a team.

HOW TO APPLY: Applicants must submit the following documents to be considered:

1. [Universal Application for Employment Form DS-174](#), available on our website or by contacting Human Resources. (See "For Further Information" above);
2. Any additional documentation that supports or addresses the requirements listed above (e.g. transcripts, degrees, etc.)

WHERE TO APPLY:

Human Resources Office
Mailing Address: #109 'A' Ismoil Somoni Ave., U.S. Embassy Dushanbe
FAX Number: N/A
E-mail Address: Dushanbe_Jobs@state.gov

The deadline for application is October 5, 2016

Applications and documents presented become the property of the Embassy and will not be returned. Successful candidates, who meet the criteria for this position, will be called and invited for an interview.