

**ANNOUNCEMENT NUMBER: 16-11**  
**POSITION TITLE: CHAUFFEUR, FSN-03/FP-BB**

The U.S. Embassy Dushanbe is seeking an individual for a position of **Chauffeur**. The Chauffeur operates Embassy official vehicles for the purpose of transporting mission personnel and/or official visitors.

**QUALIFICATIONS REQUIRED:**

- 1. EDUCATION:** Completion of elementary school is required.
- 2. EXPERIENCE:** Six months of chauffeur experience is required.
- 3. LANGUAGE:** Level I (rudimentary knowledge) of English and Level II (limited working knowledge) of Tajik /or Russian is required. Language proficiency will be tested.
- 4. KNOWLEDGE:** Must be familiar with local traffic laws and area traffic patterns.
- 5. SKILLS AND ABILITIES:** Must have a valid local driver's license of B, C, and D categories. Driving proficiency will be tested.

**HOW TO APPLY: Applicants must submit the following documents to be considered:**

1. [Universal Application for Employment \(UAE\) \(Form DS-174\)](http://dushanbe.usembassy.gov/job_opportunities.html), which is available on our website [http://dushanbe.usembassy.gov/job\\_opportunities.html](http://dushanbe.usembassy.gov/job_opportunities.html) or by contacting Human Resources.
2. Any additional documentation that supports or addresses the requirements listed above (e.g. transcripts, degrees, etc.)

**WHERE TO APPLY:**

Human Resources Office  
Mailing Address: #109 'A' Ismoil Somoni Ave., U.S. Embassy Dushanbe  
FAX Number: N/A  
E-mail Address: [Dushanbe\\_Jobs@state.gov](mailto:Dushanbe_Jobs@state.gov)

**The deadline for application is March 31, 2016**

Applications and documents presented become the property of the Embassy and will not be returned. Successful candidates, who meet the criteria for this position, will be called and invited for an interview.