



### Checklist for Mail in application – F, M (Students) and J (Exchange) visas

- **Valid Passport:** Your current passport is required.
- **Old Passports containing US Visas** (valid or expired)
- **One Color Photo:** less than six months old, approximately 5x5cm, against a plain white background, and in which you are facing the camera directly. This photo is in addition to the one you upload to your application form DS-160. (For more click [here](#))
- **Original Receipt:** 1120 SEK paid at a bank or exchange office to *bankgiro 5452-8948*. The receipt must state the applicant's name and *be stamped* by the bank or exchange office. Internet receipts will not be accepted!
- **DS-160 Confirmation Page** (must have a Barcode)
- **Envelope:** Please bring a prepaid envelope for which you have purchased the online service 'Skicka Direkt' through the Swedish postal service ([www.posten.se](http://www.posten.se)). Choose the weight of 100g for 1-2 passports or 250g for 3-5 passports.

Please use the following From/Från address:

Företagsnamn: American Embassy  
 Namn: Non-Immigrant Visa Section  
 Adress: Dag Hammarskjöld väg 31  
 Postnummer: 115 89  
 Postort: Stockholm

The recipient (Till) should be:

The person and/or location to which you would like your passports to be delivered. We strongly advise that you purchase the REK-service for tracking and insurance. See [posten.se](http://posten.se) for more information

(An additional option is to bring a self addressed envelope with stamps in the amount of 72 SEK for 1-2 passports and 84 SEK for 3-5 passports. *The padded green prepaid A-class envelopes from posten only require additional 60 SEK in stamps.*)

Please note that if you choose to use stamps, we cannot guarantee that there will be a mechanism to track the delivery of your passport. The option of using 'Skicka Direkt' as registered mail (rekommenderad post) costs less and you will obtain your tracking ID at the time you order the service.

### THE EMBASSY DOES NOT ACCEPT ANY LIABILITY FOR LOST OR DELAYED PASSPORTS AFTER THEY HAVE BEEN POSTED.

- **Personbevis:** Ask for a "120-personbevis med alla relationer" from Skatteverket
- **Resident Permit Card:** Non-EU citizens should provide proof of their residence in Sweden.
- **Proof of Funds to Cover all Expenses:** For example: CSN letter, proof of scholarship, or bank statement.
- **Proof of payment of the SEVIS fee.** Instructions on how to pay the SEVIS fee can be found on <https://www.fmjfee.com>. Do not confuse the SEVIS fee with the application fee listed earlier. Both fees must be paid.

**Depending on what type of visa you are applying for, you may need to submit additional information. Please make sure you have the right documents required for your visa type:**

#### J Visas

- **DS-2019:** For J1 "Exchange Visitor" (includes au pairs) status you must include the original SEVIS DS-2019 form. Family members seeking J2 status need their own original DS-2019 form.
- **DS-7002** (PDF 209 KB) - For J-1 Trainees and Interns Only. You can see on your DS-2019 item #4 "Exchange Visitor Category" if you are an Intern or a Trainee. If you are a J-1 exchange visitor of **any other** category, you do not need the form DS-7002.

#### F and M Visas

- **I-20 FORM:** For F1 and M1 students the original SEVIS I-20 form must be included. Family members seeking F2 and M2 status need their own I-20 forms.
- **OPT Card:** only if you are doing Optional Practical Training.