



IMMEDIATE OPENING

The U.S. Embassy in Paramaribo is recruiting applicants for the full-time, 40 hours/week, position of

GARDENER

in the Facilities Management Section.

Opening Date: October 19, 2015

Closing Date: October 30, 2015

Major duties and responsibilities of this position include, but are not limited to the following:

Plant and maintain gardens and lawns, prepare soil and plants, cultivate, fertilize, water, spray, prune and transplant shrubs. Provide work guidance and direction to seasonal temporary casual workers for gardening related tasks. Obtain and recommend basic procurement data within field such as sources, product numbers, prices, and time requirements. Perform basic landscaping planning and request necessary resources. Perform life and safety work as needed such as utilities restoration, and fire and natural hazard response. Provide secondary support to other trades for multi-person requirements and maintain tools and work areas.

Required Qualifications:

1. Completion of elementary school; completion of vocational training that provides journeyman-level skills in landscaping.
2. Two years as journeyman level gardening experience.
3. Level 1 in speaking and reading English; level 3 in speaking and reading Dutch.
4. Must have full journeyman-level knowledge of established practices and procedures in landscaping and gardening. Apprenticeship level knowledge of repair and maintenance tools.
5. Must have a valid local driver's license. Must be able to perform light lifting. Must be able to do basic landscaping planning and request necessary resources.

TO APPLY

Interested and qualified candidates should send resume in **English** with copies of degrees earned to:

American Embassy Paramaribo
Human Resources Office
Attention: HRM Specialist
Dr. Sophie Redmondstraat #129
Phone: (597) 472900 #2228
Fax: (597) 410972
Email: BergenDO@state.gov

Applications will be accepted until close of business October 26, 2015.