



**EMBASSY OF THE UNITED STATES OF AMERICA**  
**Position Vacancy Announcement**  
**ANNOUNCEMENT NO: VA-12-27**

**OPEN TO** All interested and qualified candidates  
Current mission employees serving a probationary period are not eligible to apply.

**POSITION** Carpenter

**OPENING DATE** Wednesday: October 10, 2012

**CLOSING DATE** Wednesday: October 24, 2012

**WORK HOURS** Full-time; 40 hour workweek

**GRADE/SALARY** FSN-4 8,003.00/USD

**ALL APPLICANTS MUST HAVE VALID PERMISSION TO WORK IN SUDAN**

The U.S. Embassy in Khartoum, Sudan is seeking qualified individual for the position of Carpenter at the Facilities Maintenance Office (FMS).

**BASIC FUNCTION OF POSITION**

Performs full level work as a carpenter under the direct supervisor of the Building Trades Foreman and Maintenance Supervisor.

**QUALIFICATIONS (REQUIRED)**

Applicants must meet **ALL** of the following criteria to be considered for employment

**1. Education:**

Successful completion of High Secondary school.

**2. Work Experience:**

Two to three years of carpentry work experience.

**3. Language Proficiency (Applicants Will be tested as applicable):**

English: Level III (Good Working Knowledge)

Arabic: Level III (Good Working Knowledge)

#### **4. Skills and Abilities:**

- Must be able to operate all tools related to carpentry and has knowledge in different types of wooden and steel doors and locks.
- Must have local driver's license.

#### **SELECTION CRITERIA**

- Applicants must be eligible for employment under local labor law.
- Management will consider nepotism, conflict of interest, budget, and visa status in determining candidacy.
- Selected candidates must pass a pre-employment medical and security clearance prior to an offer of employment.
- When fully qualified, U.S. Citizens and U.S. Veterans are given preference.

#### **TO APPLY**

**All applicants must submit the following:**

1. DS-174, Application for Employment available at the U.S. Embassy website [http://sudan.usembassy.gov/job\\_opportunities.html](http://sudan.usembassy.gov/job_opportunities.html), "Job Opportunities".
  - **ONLY Application Form DS-174 will be accepted.**
  - **DO NOT attach any additional documents.**
  - **Applications submitted on any other form, or with attachments, will NOT be considered.**
2. Completed applications must be received on or before 04:00 PM on the closing date.
  - Applications received after the closing date will not be considered.
3. Applications may be submitted as follows:
  - E-mail: [KhartoumHRApplications@state.gov](mailto:KhartoumHRApplications@state.gov). Submission of applications via e-mail must include the "Vacancy Number" and "Position Title" on the subject line).
  - By Hand: Application may be delivered to U.S Embassy, Kilo 10 Suba, Khartoum - Sudan. Application box outside Consular Entrance. Or by hand to the US Embassy, Juba addressed c/o Faustino Jadri.
4. Candidates who claim US Veterans preference must provide a copy of their Form DD-214 with their application.