

STATEMENT OF WORK
GSX- tiling the exterior west side
NEW EMBASSY COMPOUND
OBO # 10000
U.S. EMBASSY KHARTOUM, SUDAN

1. Description of Services:

The US Embassy, Khartoum has a requirement to tile the west side outside the GSX (General Services building) in the New Embassy Compound (NEC), Khartoum. The project shall be carried out as per drawings, scope of work, specifications and General contract conditions.

The Contractor shall provide all labor, material tools, equipment, supervision and other related items required to complete the project as per scope of work, specifications and attached drawings.

This project requires an experienced contractor to design and execute the job.

Contractors are advised to visit the site, verify the existing site conditions to develop their proposal.

2. Statement of work

1- The contractor shall relocate/ remove all the items that obstruct the location of the project

1- The contractor shall modify/level the compacted red modified soil to allow the installation of the interlocking tiles. The work shall include excavation of topsoil, the refill works and compaction to achieve a leveled surface. The finish level of the platform shall match the level of the existing curb.

The sub grade shall be shaped and compacted to a firm, even surface in reasonably close conformity with the grade and section on the Plans. All gravel, soft and yielding material shall be removed and replaced with acceptable material, which shall then be compacted as directed.

2- The contractor shall furnish and install interlocking tiles to pave the area as shown in the drawing. The tiles shall be of NIBCO, or similar quality approved by the COR, with thickness not less than 6 cm. The shape and color shall be similar to the existing tiles. The tiles shall be laid on a mixed layer of sand and cement not more than 5 cm to the ratio of 3:1. The grouting shall be of cement mortar. The contractor shall follow the slope 5 mm: 1 m. The finished level of the interlocking tiles shall match the existing curbstone level. The area of the interlocking tiles is around 150 meters.

3- The job shall include placing curbstones pavers as a barrier from the interlocking tiles area and the gravel area on a base of concrete mix on the sides of the interlocking tiles. The curbstones shall be of NIBCO, or similar quality as approved by the COR, with size 45 X 25 X 12.5 cm. The grouting shall be of cement mortar. The length of the curbstones pavers is around 115 meters.

4- The contractor shall maintain existing utilities indicated to remain and protect them against damage during the works. Damages caused by demolition and renovation operations, shall be repaired by the contractor at no additional cost to the Government.

5- The contractor shall transport from site all debris, rubbish, and materials resulting from demolition operations and dispose off site on a daily basis in accordance with local regulations.

3. GENERAL CONDITIONS OF CONTRACT

I General

This is a firm fixed price turnkey job for the entire work and amount quoted shall include all work described in attached drawing, scope of work and general condition of contract. The lump sum price quoted shall be fixed and nothing extra will be entertained on any account.

Contractor's staff is subject to such restriction for entry and exit as are required by the Embassy's security requirement. Contractor's staff will be subject to security cleared as required by the Embassy.

Contractor shall restore all surfaces disturbed by construction to match with existing finish. Any deviation from the original contract/scope of work shall be informed to COR before work begins. No additional work or changes will be carried out without a contract modification. All material shall be new, checked and approved by COR prior to installation and proper test certificate of the materials to be submitted.

2 Responsibilities of contractor

Contractor shall be responsible for procuring, supplying, transporting, and providing all labor, materials, tools and plant and equipment etc., required for completion of the work in all respects and as per the scope of the work unless otherwise specified.

All expenses towards mobilization at site and demobilization including bringing in equipment, workforce and materials, dismantling the equipment, clearing the site etc. shall be deemed to be included in the rates quoted by the contractor against various items of schedule of rates and no separate payment on such expenses shall be entertained.

Contractor shall employ and provide one full time engineer to supervise the project and has experienced of carrying out such type of work.

Contractor shall not proceed with next activity until previous activity will be checked and approved by COR. Contractor shall mentioned all inspection dates in the schedule chart

Contractor should keep the site clean and accessible to Embassy employee all time.

The contractor shall submit a detailed schedule showing each activity along its duration, predecessors, and successors. A computerized schedule is preferred; however a bar chart may be acceptable.

Duration of work for the project shall not exceed **20 (twenty)** working days. Any changes will be arranged NOT LESS than 4 days ahead of schedule.

Five days after contract award, the contractor shall submit for approval, this schedule shall be discussed and approved by the COR prior to work commencement. The schedules shall be closely monitored. The contractor shall identify areas of problem and take the necessary actions to improve and maintain progress within the approved schedule.

3 Specifications

Work under this contract shall be carried out strictly in accordance with specifications attached and will meet US and Local codes.

4 Execution of work

The Contractors are advised to review the attached set of drawings, material specifications and scope of work. The Contractor should visit and walk through the site to familiarize themselves with the site conditions to understand the exact quantum of work.

On award of the work, Contractor shall submit a bar chart within 3 days for approval of the Contracting Officer Representative (COR). All dates and time schedule agreed upon should be strictly adhered. Contractor shall notify the COR well in advance regarding the problems, if contractor is expecting/facing during the execution of the project.

The contractor shall prepare and send week's ahead activity plan via e-mail.

For dismantling/blocking or making connection to any existing services or any shut-down, contractor shall inform the COR at least three working days in advance and proceed with the work only after the permission from the COR.

5 Drawings

Drawings shall be followed as closely as actual construction allows. Any deviations require the Contracting Officer's prior approval.

6 Materials

All materials used on this work shall be new and conforming to the contract specifications as per US and Local codes

Materials shall conform to the latest US Standards specifications as amended to date and carry certification mark. Contractor shall submit material samples and catalog for approval.

All materials used on the project shall be approved by the Contracting Officer Representative (COR) before use.

Any changes/ substitute on material shall need to be approved by COR before proceed.

7 Storage of materials

All materials shall be stored in a proper manner protected from natural elements so as to avoid contamination and deterioration.

8. Site clearance and cleanup

The Contractor shall clear away all debris and excesses materials accumulated at the site and dispose it away from the Embassy premises and maintain a neat site conditions.

On completion of project, Contractor shall remove all surplus materials and leave the site in a broom clean condition.

9. Workmanship

Workers working on the site shall be skilled in their job and have experience in same type of job.

10. Working Hours

Working hours shall be 8:00 A.M. to 4:00 P.M. Saturday to Thursday. No work shall be done on Fridays, and holidays without the prior approval of the Contracting Officer.

11. Security Clearance

The Contractor shall inform and provide in writing transportation details (vehicle registration number, drivers name and date of delivery) to the COR at least 24 hours in advance for material deliveries.

Contractor shall give his workers name at least 3 days in advance to get the security clearance. All the workers shall have the photo ID or photo ID with the company name.

12. Safety

- Contractor is responsible and shall continue management and implementation of a safety and health program throughout construction.
- The Contracting Officer and the Post Occupational Safety and Health Officer [OSHO] reserve the right to suspend work when and where Contractor's safety and health program is considered to be operating in an inadequate or non-complying manner.
- Contractor shall provide all Personal Protective Equipment for the workers as per the requirement of the site. Work will be stopped in case the proper protection equipment is not found with the workers and the lapse of time shall be at the Contractor's expense.
- Contractor will not leave the work site in an unsafe condition or any other condition that might cause injury to personnel, damage to existing work, plants or equipment.
- Contractor will use all safety gadgets e.g. hard hats, cotton gloves and goggles as required on site to avoid the accident.
- Any equipment or work considered dangerous shall be immediately discontinued
- Contractors must demonstrate understanding of their responsibilities under Post Managed Construction Project safety program by addressing hazards in preplanning processes and meetings
- Prior to starting a project, each contractor is required to review the work site and identify hazards that may occur while performing the job.
- Prior to starting a project, the contractor shall contact contracting officer, to ensure they have received pertinent information for the project including requirements for permits, floor plans, utility information, asbestos, lead based paint, and other hazardous materials.

- Per 15 FAM 935, contractors must provide their employees with a safe and healthful condition of employment.
- Contractors are expected to provide a “competent person” to implement site health and safety plan and to oversee its compliance. A competent person is an individual who, by way of training and/or experience, is knowledgeable of applicable standards, is capable of identifying workplace hazards relating to the specific operation, is designated by the employer, and has authority to take appropriate actions.
- The contractor shall be responsible for the removal and/or disposal of hazardous waste generated from the project. Hazardous waste generated from the project must be removed and disposed of in accordance with the Department’s Hazardous Waste Management Policy as well as local rules and regulations.
- The contractor shall ensure proper safety, health and environmental requirements of EM 385-1-1 applicable to their project as followed.
- The contractor shall ensure individuals working at the site are trained and are aware of potential hazards. Contractors shall ensure that these individuals are provided with proper safety equipment to prevent accidental injury in accordance with the requirements of the contract
- Contractors will report accidents to Contracting officers, Contracting officer’s representative and POSHO.

13. Warranty

The contractor shall guarantee that all work performed will be free from all defects in workmanship and materials and that all installation will provide the capacities and characteristics specified. The contract further guarantees that if, during a period of three months from the date of the certificate of completion and acceptance of the work, any such defects will be repaired by the contractor at his expenses.

	Item	unit	count	unit cost	Total Cost
1	Mobilization	job	1		
2	soil works	job	1		
3	interlocking tiles works	m2	150		
4	curbstones pavers	ML	115		
	Total				