ANNOUNCEMENT NO: VA-11-008

OPEN TO: All interested and qualified candidates
Current mission employees serving a probationary period are not eligible to apply.
POSITION: OFDA Field Monitor Specialist (multiple positions)
OPENING DATE: Tuesday, August 16, 2011
CLOSING DATE: Tuesday, August 30, 2011 - max. 4:30 p.m.
WORK HOURS: Full-time; 40 hours/week
SALARY & GRADE: FSN-10

In-house candidates should apply through their supervisors
NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK PERMITS ALLOWING WORK IN COUNTRY BEFORE APPLYING FOR THIS POSITION.

USAID/Sudan is seeking qualified individuals for the position of Field Monitor Specialist in El Fasher, Nyala, and Geneina.

BASIC FUNCTION:

The OFDA Field Monitor Specialist (FMS) will provide technical, operational, and management support to the USAID Office of Foreign Disaster Assistance (OFDA) and supervisory oversight of implementation of OFDA programs in the field. H/she will enhance OFDA's ability to plan, design, implement and evaluate OFDA funded activities. S/he will coordinate OFDA's interaction with the USAID mission to achieve its overall strategic goals for field based operations.

In collaboration with the OFDA Senior Humanitarian Advisor (SHA) and or USAID OFDA Field Officer s/he will provide regular technical management oversight of OFDA projects. S/he will facilitate communication and maintain collaborative working relationships with the Government of The Sudan technical and working level managers. , This includes the Humanitarian Affairs Commission, State government offices. The FMS will work closely with United Nations agencies, international organizations and non-governmental organizations; as well as all current and potential OFDA partners.

The OFDA Field Monitor Specialist will participate in all aspects of the OFDA office portfolio in support of emergency response programs. The approach to work will reflect the USAID core values of "achieving results", "teamwork and participation", "accountability", and "customer focus".

QUALIFICATIONS REQUIRED:

--**Education**:
Bachelor's degree in an area related to community development, humanitarian field and or emergency response.
--Prior Work Experience: Minimum of five years' experience working for humanitarian organizations in the field of emergency response,

monitoring and reviewing emergency programs, designing and implementing programs in emergency response situations.

--**Language Proficiency: (This will be tested)**

	Speaking	Reading	Writing
English:	Fluent IV	Fluent IV	Fluent IV
Arabic	Fluent IV	Fluent IV	Fluent IV

--Skills:
Good organisational and management skills, strong analytical skills, good social and professional judgement, excellent interpersonal skills in cross-cultural and multi-level settings; ability to interact effectively with mid and senior level government officials and to maintain collaborative working relationships within a team structure, capable of producing high quality work, often under time pressure and in complex situations, rapidly analysis information, evaluate data, and prepare reports and related documents in English and Arabic.

SELECTION PROCESS:
--Applicants must be eligible for appointment under local government laws and regulations.
--Management will consider nepotism, conflict of interest, budget, and visa status in determining candidacy.
--Selected candidates must pass a pre-employment medical and security clearance in order to be eligible for hire.

ADDITIONAL SELECTION CRITERIA:

1. Current employees serving a probationary period are not eligible to apply.
2. Current Ordinary Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their recent Employee Performance Report are not eligible to apply.

TO APPLY:
Interested individuals for this position should submit **ONLY** Form DS-174. This form is available on the U.S. Embassy web site http://sudan.usembassy.gov/usaid_vac.html.

Additional Application Instructions

- DO NOT attach any additional or supporting documents such as certificates, licenses or awards.
- RESUMES will NOT be accepted.
- INCOMPLETE applications will NOT be considered.
- Completed applications must be received on or before the closing date listed on the Vacancy Announcement. Applications received after the closing date will not be considered.

Submitting Your Application
Email completed application only once to: khartoumusaidhr@usaid.gov.
Subject Line must include Position Title and Vacancy Announcement number.

If Selected for Consideration

Only persons selected for further consideration will be contacted and advised of the date and time for interview and testing. English proficiency (oral and written) testing is required. More than one appointment may be necessary. Only candidates attending the interview will be required to provide supporting documentation; for example, ID, licenses, educational certificates. ALL supporting documentation must be in English or translated.

DEFINITIONS

Ordinarily Resident (OR): A Sudanese citizen or a citizen of another country whose primary residency is Sudan and who has the required work permit for employment in Sudan.

The US Mission in Sudan is an Equal Opportunity Employer. Candidates will receive consideration without regard to race, color, religion, sex, national origin, disability, age, or sexual orientation.

The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs