



EMBASSY OF THE UNITED STATES OF AMERICA
Position Vacancy Announcement
ANNOUNCEMENT NO: VA-12-01

OPEN TO All interested and qualified candidates
Current mission employees serving a probationary period are not eligible to apply.
POSITION **Laborer**
OPENING DATE Thursday: January 05, 2012
CLOSING DATE Thursday: January 19, 2012
WORK HOURS Full-time; 40 hour workweek
GRADE/SALARY FSN-2 USD 5,729.00

ALL APPLICANTS MUST HAVE VALID PERMISSION TO WORK IN SUDAN

The U.S. Embassy in Khartoum, Sudan is seeking qualified individual for the Laborer at the Facility Maintenance Section.

BASIC FUNCTION OF POSITION

Under the supervision of the Labor Foreman or Maintenance Supervisor, performs unskilled manual labor related task.

QUALIFICATIONS (REQUIRED)

Applicants must meet **ALL** of the following criteria to be considered for employment

• **Education:**

Completion of High Secondary education.

• **Work Experience:**

Six months to one year of laborer experience.

• **Language Proficiency (Applicants Will be tested as applicable):**

English Level I1 (Limited)
Arabic Level III (Good Working Knowledge)

• **Skills and Abilities:**

- Must be capable of performing arduous physical work

SELECTION CRITERIA

- Applicants must be eligible for employment under local labor law, i.e. must have a valid Sudanese work permit if applicable.
- Management will consider nepotism, conflict of interest, budget, and visa status in determining candidacy.
- Selected candidates must pass a pre-employment medical and security clearance prior to an offer of employment.
- When fully qualified, U.S. Citizens and U.S. Veterans are given preference.

TO APPLY

All applicants must submit the following:

1. DS-174, Application for Employment available at the U.S. Embassy website http://sudan.usembassy.gov/job_opportunities.html, "Job Opportunities".
 - **ONLY Application Form DS-174 will be accepted.**
 - **DO NOT attach any additional documents.**
 - **Applications submitted on any other form, or with attachments, will NOT be considered.**
2. Completed applications must be received on or before 04:30 PM on the closing date.
 - Applications received after the closing date will not be considered.
3. Applications may be submitted as follows:
 - E-mail: KhartoumHRApplications@state.gov. Submission of applications via e-mail must include the "Vacancy Number" and "Position Title" on the subject line).
 - By Hand: Application may be delivered to U.S Embassy, Kilo 10 Suba, Khartoum - Sudan.
4. Candidates who claim US Veterans preference must provide a copy of their Form DD-214 with their application.