



# USAID

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## Vacancy

### PROJECT MANAGEMENT SPECIALIST GOVERNANCE AND LAND TENURE

The United States Agency for International Development (**USAID**) in Colombo seeks suitable candidates for the position of Program Management Specialist for USAID/Sri Lanka's Office of Democracy and Governance (DG) Program. In this capacity he/she will work under the policy guidance of the Office Director, DG and the incumbent will serve as a senior level professional that performs a variety of complex work related to planning, programming, and reporting duties in support of DG programs in Sri Lanka. In particular, the candidate must have experience in the management of governance and land tenure programs in Sri Lanka. The candidate must possess a very high degree of proficiency in both written and spoken English and possess copy editing and technical drafting skills. The candidate must have advanced international standard English writing and usage skills.

#### Qualifications and Experience:

1. A Bachelor of Law, Science or Arts (LL.B/BSc/BA) in a relevant field such as political, social sciences, or development studies is required. A Masters degree in public administration, law, political science, development studies will be an asset.
2. A minimum of eight years of more responsible program development/management experience in the management of governance, capacity building for local government, or land tenure and property rights programs is required.
3. The candidate must possess strong strategic planning, analytical, and management skills.
4. Excellent interpersonal skills are required.
5. The candidate **MUST** have advanced international standard English writing and usage skills.
6. Fluency in Sinhala and/or Tamil is required, but fluency in both is advantageous.
7. Demonstrated understanding of political, social and economic history of Sri Lanka.
8. Knowledge and expertise in use of standard Microsoft Office package of computer applications.

**A competitive salary will be offered based on the qualifications and experience of the applicant.**

Interested parties should send a detailed one to two page cover letter and curriculum vitae to the **EXECUTIVE OFFICER, USAID/Sri Lanka, via e-mail to [hrcolombo@usaid.gov](mailto:hrcolombo@usaid.gov)**. **Applications are due not later than November 12, 2010.**

Applications that do not meet the above minimum qualifications WILL NOT be considered by the selection committee. Only those applicants considered to be in the most competitive range in terms of experience and qualifications will be notified for further review in the position vacancy selection process.