



USAID

FROM THE AMERICAN PEOPLE

Vacancy

PROJECT MANAGEMENT SPECIALIST JUSTICE SECTOR USAID/SRI LANKA

The United States Agency for International Development (**USAID**) in Colombo seeks suitable candidates for the position of Project Management Specialist for USAID/Sri Lanka's Office of Democracy and Governance (DG) Program. In this capacity he/she will work under the policy guidance of the Office Director, DG and the incumbent will serve as a senior level professional that performs a variety of complex work related to planning, programming, and reporting duties in support of rule of law and justice sector programs in Sri Lanka. The candidate must possess a very high degree of proficiency in both written and spoken English and possess copy editing and technical drafting skills. The candidate must have advanced international standard English writing and usage skills.

Qualifications and Experience:

1. The successful candidate should be an Attorney-at-Law with a Bachelor of Law degree from a recognized university. A Masters degree in law, social sciences or public administration, is advantageous but not required.
2. A minimum of eight years of experience in the development and management of justice sector or rule of law programs is required.
3. The candidate must possess strong strategic planning, analytical, and management skills.
4. Excellent interpersonal skills are required.
5. The candidate **MUST** have advanced international standard English writing and usage skills.
6. Fluency in Sinhala and/or Tamil is required but fluency in both would be advantageous.
7. Demonstrated understanding of the Sri Lanka legal system and access to justice needs in the country.
8. Knowledge and expertise in use of standard Microsoft Office package of computer applications is required.

A competitive salary will be offered based on the qualifications and experience of the applicant.

Interested parties should send a detailed one to two page cover letter and curriculum vitae to the **EXECUTIVE OFFICER, USAID/Sri Lanka, via e-mail to hrcolombo@usaid.gov. Applications are due not later than November 12, 2010.**

Applications that do not meet the above minimum qualifications WILL NOT be considered by the selection committee. Only those applicants considered to be in the most competitive range in terms of experience and qualifications will be notified for further review in the position vacancy selection process.