



# AMERICAN EMBASSY



## Assistant Guard Supervisor (U.S. Mission Local Guard Force-Colombo)

As our Assistant Guard Supervisor, you will provide on-site supervision of the Colombo Local Guard Force.

Are you a resident of Colombo or Colombo suburbs? Have you successfully completed GCE -A/L (must have obtained at least 3 simple passes under the old syllabus / 2 simple passes for two main subjects under new syllabus)? Are you good in English and Sinhala? (English will be tested), Do you have good knowledge of Security procedures? Are you willing to work irregular hours and on weekends/holidays? Do you have the ability to supervise a large workforce? If the answer is "YES" to the above, then you may be the person we're looking for!

**Please send us your detailed CV along with a separate sheet of paper containing the following questions and your responses.**

1. Position Title, 2. First, Middle, & Last Names as well as any other names used, 3. Current Address; Day, Evening, and Cell phone numbers, 4. E-mail address, 5. National Identity Card Number, 6. Names of relatives or members of your household who work for the U.S. Government if any (Name, Relationship, Position, Location), 7. Are you between ages 18 and 60? (Y/N), 8. Have you successfully completed GCE (A/L)? (Y/N, if 'Y', Results and Year of Examination), 9. Do you have four years of Military/Police/Private Security guard experience including a minimum of one year supervisory experience? (Y/N-If 'Y', state employer, position title, years/months of employment in each position & summary of duties), 10. Do you possess a valid class B driver's license? (Y/N), 11. Your current monthly take-home salary.

**Applications without the above separate page may not be considered**

**Your monthly take-home salary will be Rs.81, 950/-.**

Your application should reach us **on or before June 12, 2011** at P.O. Box 106, Colombo; or [Colombohr@state.gov](mailto:Colombohr@state.gov). Please include "Assistant Guard Supervisor" on the top left-hand corner of the envelope, or, for e-mail, type "Assistant Guard Supervisor" in the subject line. **Only short-listed candidates will be contacted.**

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