



# AMERICAN EMBASSY



## POLITICAL SPECIALIST

**The U.S. Mission in Colombo is seeking candidates for the position of Political Specialist.**

As our new Political Specialist, you will be responsible for outreaching to communities in Sri Lanka, with a particular focus on the East, Northwest, Colombo and the Muslim community, as well as analysis and report writing. Are you fluent in Tamil and English? (English will be tested). Do you have the ability to research, gather information, objectively and thoroughly analyze and report the situation and developments? If so, then you may be the person we're looking for!

**Please send us your detailed CV along with a cover page containing the following questions and your responses:**

1. Position Title, 2. First, Middle, & Last Names as well as any other names used, 3. Current Address, Day, Evening, and Cell phone numbers, 4. E-mail address, 5. National Identity Card Number, 6. Do you have any relatives or members of your household who work for the U.S. Government (Y/N, if 'Y' Name, Relationship, Position, Location), 7. Are you between ages 18-60? (Y/N), 8. Have you completed GCE (A/L) (Y/N, if 'Y', Course Name, Institute, Starting & Ending Dates of the Course), 9. Do you have a Bachelor's Degree in Political Science/International Relations/History/Law/Economics/ Sociology or related field? (Y/N, if 'Y', Course Name, Institute, Starting & Ending Dates of the course), 10. Do you have minimum five years' work experience involving domestic and international political issues/human rights issues with significant exposure to research, writing and independent issue analysis? (Y/N – If 'Y' state employer, position title, years /months of employment in each position & summary of duties), 11. Your current monthly take home salary?

**Applications without the cover page may not be considered for this position.**

**If your answer is 'No' to questions 7, 8, 9 and 10 your application will not be considered.**

**We offer a four and a half day work-week with options for flexi-hours.**

**Your take home monthly package will be Rs.152,861/-**

Your application should reach us on or before March 24, 2015, by post at P.O. Box 106, Colombo, or by e-mail at [Colombohr@state.gov](mailto:Colombohr@state.gov). Please state "Political Specialist" on the top left-hand corner of the envelope or in the subject line of your e-mail. Please note, only shortlisted candidates will be contacted.

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