



AMERICAN EMBASSY, COLOMBO



POLITICAL AND ECONOMIC SPECIALIST FOR MALDIVES (BASED IN SRI LANKA)

We are looking for a suitable candidate to be recruited as our Policy Specialist for Maldives, who will develop and utilize a contact network for information gathering, analysis, and report writing for the Embassy and will serve as the main resource in the Embassy on political, economic, security, environmental, and social issues in Maldives.

The ideal candidate should have a sound knowledge of political, economic and civil society issues, political parties and personalities, political and social history and institutions in Maldives, and international affairs and institutions, as well as superb writing, communications, and networking skills.

If you meet the above criteria and also possess the below-mentioned qualifications, you are the kind of person we are looking for!

Please send us your detailed CV along with a separate cover page containing the following questions and your responses.

1. Position applied, 2. First, Middle, & Last Names as well as any other names used, 3. Current Address and E-mail address, 4. Telephone Numbers, 5. Names of relatives or members of your household who work for the U.S. Government if any (Name, Relationship, Position, Location), 6. Are you between ages 18-60? (Y/N), 7. Do you possess a Bachelor's Degree in Political Science/ Economics/ International Relations/History/ International Law/ Commerce / Business Administration (Y/N, If "Y", Course Name, Institute, Starting & Ending Date of the course), 8. Do you have a minimum of one year work experience involving Maldivian and international political, economic issues with significant exposure to research & writing and independent issue analysis? (Y/N – If 'Y', state employer, position title, years /months of employment in each position & summary of duties), 9. Are you fluent (speaking, reading and writing) in English (This will be tested)? (Y/N) 10. Are you good (speaking and reading) in Dhivehi (This will be tested)? (Y/N), 11. Your current monthly take-home salary?

Applications without the above separate page may not be considered

We offer a four and a half day work-week with options for flexi-hours. Also, since we believe that employees are our greatest asset; you will have the opportunity to attend overseas training.

Your starting monthly salary will be Rs. 103,147.

Apart from that, Employees will receive a bonus equivalent to two months of base salary during Nov- Dec. Employer contributes 15% (EPF) & 3% (ETF) of employee's total earnings to the local social security systems.

(Re-location cost will not be provided)

Your application should reach us **on or before April 22, 2012** at P.O. Box 106, Colombo; or Colombohr@state.gov. Please include **"political and economic specialist- Maldives"** on the top left-hand corner of the envelope, or, for e-mail, type **"political and economic specialist- Maldives"** in the subject line. **Only short-listed candidates will be contacted.**

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