



# AMERICAN EMBASSY



## CARPENTER (Male/Female)

**The U.S. Embassy in Colombo is seeking an experienced Carpenter who will be responsible for all carpentry related work including installing doors, locks, shelves, windows (frames and screening), cabinets, closets, shipping crates and similar activities.**

Can you design, build, install and repair standard carpentry items, structures and fixtures made from wood and other material? Do you have good working knowledge of carpentry raw material, material processing and methods? Are you able to communicate verbally and in written English with coworkers and supervisors, especially of the details of your daily work (English will be tested)? If the answer is 'Yes' and you also meet the below mentioned qualifications, then please send us your detailed CV along with a cover page containing the following questions & your answers:

1. Position Title, 2. First, Middle, & Last Names as well as any other names used, 3. Current Address and Cell phone number, 4. E-mail address, 5. National Identity Card Number, 6. List any relatives or members of your household that work for the U.S. Government (Name, Relationship, Position, and Location), 7. Are you between ages 18-60? (Y/N), 8. Have you completed post G.C.E. O/L vocational training course of 2 years in Carpentry field, having Carpentry as a main field of study, conducted by any recognized government or private technical institution **plus** 2 years work experience (after vocational training) in the carpentry trade in an establishment? **OR** Have you completed post G.C.E. O/L **plus** 4 years of work experience in the carpentry trade in an establishment? (Y/N, if 'Y', Results and Year of Examinations and state employer, position title, years/months of employment in each position & summary of duties), 9. Do you possess a valid class 'B' (formerly class 'C, C1') driving license (Provide a copy of your driver's license along with your application), 10. Your current monthly take-home salary.

**Applications without the cover page MAY NOT be considered for this position.**  
**If your answer is 'NO' to questions 7, 8, and 9, your application may not be considered.**

**Your take home monthly package will be Rs.42, 474/-.**

Your application should reach us **on or before November 5, 2015** at P.O. Box 106, Colombo, or by e-mail at [Colombohr@state.gov](mailto:Colombohr@state.gov) Please state "**Carpenter**" on the top left-hand corner of the envelope or in the subject line of your e-mail. Please note, only shortlisted candidates will be contacted.

*The U.S. Embassy is an Equal Opportunity Employer. Visit <http://srilanka.usembassy.gov/>*