



AMERICAN EMBASSY



BODYGUARD SUPERVISOR

As our Bodyguard Supervisor you will be responsible for managing, organizing, directing, and implementing all aspects of Embassy's bodyguard program. The incumbent will be responsible for managing a staff of two personnel.

Do you have a good working knowledge in English & Sinhala? (English will be tested.) Do you possess good managerial and scheduling skills? Do you have a good knowledge of protective operations and security environment? Do you possess a valid all cars/dual purpose driver's license? If you answer 'yes' to all these questions, you may be the person we're looking for!

Please send us your detailed CV along with a cover page containing the following questions and your answers:

1. Position Title, 2. First, Middle, & Last Names as well as any other names used, 3. Current Address, Day, Evening, and Cell phone numbers, 4. E-mail address, 5. National Identity Card Number, 6. Do you have any relatives or members of your household that work for the U.S. Government (Y/N, if 'Y', Name, Relationship, Position, Location), 7. Are you between ages 18-60? (Y/N), 8. Have you successfully completed G. C. E. O/L? (Must have passed 6 subjects including Mathematics and English, and possess Distinctions or Credits for at least 3 subjects; Y/N, if 'Y', Results and Year of Examination), 9. Do you have four years of experience in protective security work which includes two years of supervisory experience? (Y/N-If 'Y', state employer, position title, years/months of employment in each position & summary of duties), 10. Do you have a valid class "B" (former class "C, C1") all cars/dual purpose driver's license (Y/N, if 'Y', submit a copy of the license), 11. Your current monthly take-home salary.

Applications without the cover page may not be considered for this position.

If your answer is 'NO' to questions 7, 8, 9 and 10, your application will not be considered.

Your take home monthly package will be Rs.75,434/-

Your application should reach us **on or before May 9, 2014** at P.O. Box 106, Colombo, or by e-mail at Colombohr@state.gov Please state **"Bodyguard Supervisor"** on the top left-hand corner of the envelope or in the subject line of your e-mail. Please note, only shortlisted candidates will be contacted. **The U.S. Embassy is an Equal Opportunity Employer. Visit <http://sri Lanka.usembassy.gov/>.**