American Consulate General Frankfurt
Regional Procurement Support Office (RPSO)
Giessener Str. 30
60435 Frankfurt am Main
Germany

February 13, 2013

PRE-SOLICITATION NOTICE
Solicitation No. SGE500-13-R-0029

The Regional Procurement Support Office (RPSO) hereby provides the following Pre-Solicitation Notice in respect of the issuance of a Request for Proposals (RFP) for:

Treatment and preventative maintenance services for potable, HVAC and waste water systems at the American Embassy Bujumbura, Burundi.

It is the Government's intention to award a firm fixed-price service contract for a base period with two one-year options. The contract includes provision of preventive maintenance services on water systems at varying intervals from weekly to monthly to annually, depending on manufacturer's maintenance requirements.

Potential contractors shall be in possession of all required permits, appointments and licenses to operate in Burundi. Communication, correspondence, and documentation must be in English; any translations desired by offerors shall be at their own expense.

The solicitation will be issued at the end of February 2013. Proposals will be due in March 2013, followed by award shortly thereafter.

The solicitation document will be issued to firms providing written notice of their interest to Kenneth Mamba, RPSO Contract Specialist, by email to MambaKG@state.gov with a copy to FrankfurtRPSO@state.gov **no later than 1600 hrs C.E.T. Thursday, February 28, 2013**, using the solicitation number **SGE500-13-R-0029** in the subject line. **DO NOT TELEPHONE.** All requests for a copy of the solicitation package **must** include the following information: Name of firm, name, telephone and e-mail address of point of contact, and complete physical and mailing address of firm.

The solicitation and award will be governed by laws and regulations of the United States of America. This requirement is being competed utilizing full and open competition procedures.

Sincerely,

Signed copy on file

Perry A. Gresham
Contracting Officer