



US Embassy Lusaka  
GSO/Contracting Unit  
Lusaka, Zambia  
April 30<sup>th</sup>, 2015

***PROSPECTIVE QUOTERS***

Dear Prospective Quoter:

SUBJECT: Solicitation Number ***SZA600-15-Q-0003*** for Routine Generator Maintenance

The Embassy of the United States of America invites you to submit a quotation for Routine Generator Maintenance.

The Embassy intends to conduct a pre-quotation conference, and all prospective quoters who have received a solicitation package will be invited to attend. See Section 3 of the attached Request for Quotations (RFQ).

Submit your quotation in a sealed envelope marked "Quotation Enclosed" to the Contracting Officer, US Embassy Lusaka, Subdivision 694/Stand 100 Kabulonga District Ibex Hill Road: **Att: Aisha O'Neal** on or before **16:00hrs on Monday June 01,2015**.

No quotations will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. ***"SF-1449"***
2. Section 1 pricing;
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

The successful offeror(s) will be required to have a DUNS number and be registered in SAM/CCR through the following sites: DUNS – [www.dnb.com](http://www.dnb.com) and SAM/CCR – [www.sam.gov](http://www.sam.gov).

Direct any questions regarding this solicitation to ***Contracting Officer*** by letter or by telephone 0260 211 357000 during regular business hours.

Sincerely,

A handwritten signature in blue ink, appearing to be "Aisha O'Neal".

Contracting Officer