

*American Embassy
Hviezdoslavovo nam 4
811 02 Bratislava*

February 6, 2015

To: Prospective Quoters

Subject: Request for Quotations number SLO10015Q0004

Enclosed is a Request for Quotations (RFQ) for **custom office services and temporary storage services in Bratislava**. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit via e-mail to zatkovaza@state.gov.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by *February 23, 2015, 12:00*.

Sincerely,


Julia A. Stanley
Contracting Officer

Enclosure