

US Embassy
Hviezdoslavovo nam 4
811 02 Bratislava
Slovakia

May 6, 2013

Dear Prospective Offeror:

SUBJECT: Solicitation Number SLO10013Q0004

Enclosed is a Request for Quotations (RFQ) for **the government vehicles local liability insurance**. If you would like to submit a quotation, please request the solicitation documents via e-mail sent to ZatkovaZa@state.gov.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **May 14, 2013, 12:00**. Please send your quotations via e-mail to AnthesPJ@state.gov.

Sincerely,



Peter J. Anthes
Contracting Officer