



Peace Corps/Sierra Leone
Freetown, Sierra Leone
Phone: +232 (0)78-200-900

VACANCY ANNOUNCEMENT

SHORT TERM POSITION: LANGUAGE AND CROSS-CULTURAL FACILITATOR

CLOSING DATE: March 29, 2011

POSITION CONTRACT DATES: Mid-May to Mid-August, 2011

LOCATION: Makeni, Sierra Leone

Under the general direction of the Language and Cross Cultural Coordinator (LCC), the Language and Cross-Cultural Facilitator (LCF) is responsible for the planning, delivery, and evaluation of the daily language learning activities of Peace Corps Trainees (PCTs). The LCF assists in the development of language learning materials, including the weekly writing and revision of session plans as needed. The LCF conducts language learning activities both in and outside of the classroom using the techniques, methods and training materials developed and provided by Peace Corps Sierra Leone. The LCF assists with the design and delivery of the cross-cultural training for PCTs and serves as a cultural model and “guide” for them within the community, leading by example and through instruction the norms of behavior, dress, customs, etc. On a regular basis, the LCF advises the LCC on PCTs’ progress in language acquisition, ability to interact within and adapt to a new cultural context, and overall performance in the training program. The LCF makes recommendations when PCT progress is not adequate and provides additional support to PCTs as agreed upon.

A. Qualifications – Required, unless noted otherwise

1) Education:

- ✓ Completion of Secondary School with WAEC Certificate
- ✓ Preferred TC, HTC, and/or Bachelor’s Degree in education, linguistics, or related field.

2) Languages:

- ✓ Ability to speak and write in English at a professional level
- ✓ Ability to speak and write Krio and at least one other Sierra Leonean Language

3) Prior Work Experience:

- ✓ Two to three years of experience in the design and delivery of language learning activities that gain and hold learners’ interest and provide for solid language acquisition
- ✓ Experience in the development and evaluation of language learning materials
- ✓ Experience with or exposure to American organization and/or culture
- ✓ Preferred experience as a Peace Corps Language and Cultural Instructor/Facilitator
- ✓ Preferred experience with participatory and adult learner teaching techniques

3) Job Knowledge:

- ✓ Knowledge of adult learning and participatory/communicative teaching techniques
- ✓ Knowledge of Sierra Leone history, culture, languages, and social norms within different communities
- ✓ Knowledge of the Peace Corps mission and goals and the role of the Peace Corps Volunteer

4) Skills and Abilities:

- ✓ Ability to design and deliver language learning activities including formal and non-formal instructional classes, simulation activities, and out-of-classroom language tasks

- ✓ Ability to monitor a learner's progress and provide constructive feedback
- ✓ Ability to communicate effectively with the level of students being taught in order to retain their interest and motivation, and to assist them in developing their language skills
- ✓ Ability to provide appropriate and timely counseling and feedback to adults
- ✓ Ability to provide support in the areas of safety and cultural integration to adult American Volunteers
- ✓ Strong interpersonal skills and ability to work on a diverse team
- ✓ Advanced computer skills (Microsoft Office Applications)
- ✓ Ability to prepare precise, accurate and timely report
- ✓ Able and willing to be located in Makeni, Sierra Leone from mid-May to mid-August 2011 with some work days in Freetown as indicated. **Able and willing to work on weekends and evenings as necessary.**

Application Deadline: March 29, 2011

To apply:

Required Documentation for Application

1. Cover Letter addressing candidate's qualifications for the position.
2. A resume or curriculum vitae.
3. The names and contact information for 3 references who can attest to work experience and interpersonal skills.

Please note:

- ✓ Only individuals selected for an interview will be contacted
- ✓ Interviewees must be able to participate in a 2 day demonstration interview process
- ✓ Interviewees must provide documentation of diplomas, certificates, etc. at the interview
- ✓ All experience, skills, qualifications, and references will be verified
- ✓ Employment is contingent on a security background check

Submit applications to pcjob@sl.peacecorps.gov or # 34 Oldrailway Line, Signal Hill, Wilberforce, Freetown or The District Education Office in Makeni no later than March 29, 2011.