

The U.S. Consulate General Shanghai has a requirement for a firm to renovate an existing commercial office space. This renovation effort is estimated to be between \$25,000 and \$100,000 and needs to be completed by December 15, 2012 in Shanghai, China. This work involves the build-out of a 64.1 sqm commercial office space.

All firms that respond to the solicitation must be technically qualified and financially responsible to perform the work. At a minimum, each offeror must meet the following requirements when submitting their proposal:

- Be able to understand written and spoken English;
- Have an established business with a permanent address and telephone listing;
- Have the necessary personnel, equipment and financial resources available to perform the work;
- Have all licenses and permits required by local law;
- Meet all local insurance requirements;
- Have the ability to obtain a performance and guarantee bond and a payment bond, or to post adequate performance security, such as irrevocable letters of credit or guarantees issued by a reputable financial institution;
- Have no adverse criminal record;
- Have no political or business affiliation which could be considered contrary to the interests of the United States;
- Have good experience and past performance records; and,
- Identify specialized experience and technical competence required to construction the work in accordance with this solicitation.

A site visit will be held and details will be emailed to interested firms.

All proposals will be due by 5 PM on Tuesday, November 24, 2012 at 9 AM.

If a firm is interested in competing for this requirement, please provide a written request for a copy of the solicitation documents to the U.S. Consulate at GSOShanghai@state.gov.