



Republic of Serbia  
Belgrade, May 6, 2014

To: Prospective Offerors

Subject: Solicitation number S-RB100-14-R-0010 for the construction of rough iron railings at the front ramp and the back terrace of the residence at Puskinova 5 in Belgrade, Serbia.

The Embassy of the United States of America invites you to submit a proposal for the construction of rough iron railings at the front ramp and the back terrace of the residence at Puskinova 5 in Belgrade, Serbia.

If you are interested in submitting a proposal on this project, read the instructions in Section J of the attached Request for Proposals (RFP).

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package. The Embassy intends to conduct a site visit and pre-proposal conference at the site, and all prospective offerors are welcome to attend. See Section J of the attached Request for Proposals (RFP) for information on how to register for the site visit.

Your proposal must be submitted in a sealed envelope the subject line "**Proposal S-RB100-14-R-0010 Enclosed**" to the American Embassy, Jovana Marinovica bb, Belgrade on or before 12:00 noon on May 21, 2014. No proposal will be accepted after the cut-off date and time.

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a proposal to be considered, you must also complete and submit the following:

1. Section B and Attachment 4, Proposal Breakdown by Divisions;
2. Section L, Representations and Certifications;
3. A Bar Chart illustrating sequence of work to be performed;
4. Additional information as required in Section J.
5. Your company's Dun & Bradstreet (DUNS) number
6. All proposals and supporting documentation must be printed/copied double sided where possible

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.