



Embassy of the United States of America

Republic of Serbia
Belgrade, August 25, 2016

SUBJECT: Notice of establishment of a Blanket Purchase Agreement (BPA) for the supply of Eurodiesel fuel for heating of residences for U.S. Embassy Belgrade.

Dear Prospective Offeror:

The U.S. Embassy in Belgrade intends to establish a Blanket Purchase Agreement (BPA) for the supply of Eurodiesel fuel for heating of U.S. Embassy Belgrade official residences for the period September 15, 2016 through September 15, 2018.

We estimate that the volume of purchases through this BPA will be not more than USD 150,000. The Embassy is not obligated to purchase any definite amount under this BPA, and the amount of any one purchase will not exceed the equivalent of USD 25,000.00

Excise duties and Value Added Tax (VAT) are not applicable to purchases made under this BPA because the U.S. Embassy has an Excise and VAT exemption certificate from the host government. The Embassy will issue an SNA and SNPDV form to the vendor for each invoice or as otherwise required by local laws and regulations.

Rates for fuel shall be paid using the vendor's current rate schedule at time of issuance of a Call, given rates are fair and reasonable. Due to price volatility within the market, the vendor will provide its current price upon each Call request.

Payment shall be made via Electronic Fund Transfer (EFT) within 30 days from receipt of an original, hard copy and correct summary invoice. The summary invoice shall be submitted at least monthly or upon expiration of the BPA, whichever occurs first, for all deliveries made during the monthly billing period. The invoice shall identify the call orders/delivery tickets covered therein, stating the total value, and supported by recent copies of the call orders/delivery tickets.

The Federal Acquisition Regulation (FAR) and Department of State Acquisition Regulation (DOSAR) clauses applicable to the resulting BPA and to all purchases made under this BPA are attached to this letter and will be made part of the BPA. In the event of an inconsistency between the provisions of this BPA and your invoice, the provisions of the BPA shall take precedence.

The US Government intends to award multiple BPAs to those firms that are technically acceptable, responsible, and clearly intend to sell products or services to the US Government at market prices or below. While we may award multiple BPAs, we will only award the number of BPAs we believe sufficient to meet our needs and regulatory competition requirements. The Contracting Officer will determine technical acceptability by ensuring that the firm is able to comply with the terms of this BPA. Responsibility will be

based on requirements of FAR 9.1.

We invite you to submit the following documents no later than close of business on Friday, September 9, 2016 if you wish to compete for award of a Blanket Purchase Agreement:

- Evidence that you operate an established business in the form of a copy of the excerpt from the Serbian Business Register (*izvod iz APR-a*),
- A copy of your Tax Identification Certificate (*broj PIB-a*),
- Your company's DUNS number and NCAGE code,
- A copy of your current fuels pricelist.

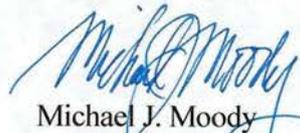
In order to be considered, you must have a DUNS number issued by Dun & Bradstreet, an NCAGE code (issued by Direkcija za standardizaciju, kodifikaciju i metrologiju Ministarstva odbrane Republike Srbije), and be registered in the System for Award Management (SAM).

DUNS, NCAGE and SAM registration instructions are available at this link:

<http://photos.state.gov/libraries/serbia/5/pdf/duns-and%20sam-registration-guide-jul-2016.pdf>

For any questions or concerns regarding the BPA announcement, please contact Zoran Djordjevic by email at BLG-Procurement@state.gov

Respectfully,



Michael J. Moody
Contracting Officer