



Republic of Serbia  
Belgrade, September 4, 2014

Dear Prospective Quoter:

SUBJECT: Solicitation Number S-RB100-14-Q-0756

Enclosed is a Request for Quotes (RFQ) for 3M passport readers . If you would like to submit a quote, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the following address:

U.S. Embassy  
GSO/Contracting Officer  
S-RB100-14-Q-0756  
Jovana Marinovica bb  
11040 Belgrade, Serbia

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449 Blocks 12, 17, 23, 24 and 30,
2. Section 1, II. Prices,
3. Section 5, Representations and Certifications,
4. Additional information as required in Section 3, Solicitation Provisions,
5. Your company's Dun & Bradstreet (DUNS) number, and
6. If submitting a quote in writing, all documentation should be printed/copied double sided where possible.

Instructions on how to apply for a DUNS number are available at this web page:

<http://serbia.usembassy.gov/solicitations/register-your-company.html>

Direct any questions regarding this solicitation in writing and in English exclusively. Email the questions to Zoran Djordjevic at [BLG-Procurement@state.gov](mailto:BLG-Procurement@state.gov) no later than close of business on September 9, 2014. Questions will not be accepted after this date. Answers will be posted on the Embassy web page where the solicitation is publicized. It is the quoter's responsibility to monitor the web page for any new information which may be posted until the solicitation response date.

Quotations are due by 12:00 noon local time on September 15, 2014 and will not be accepted after this date. All responsible sources may submit a response which, if received on time, shall be considered.

Sincerely,



Elizabeth Konick  
Contracting Officer

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