



USAID | SENEGAL
FROM THE AMERICAN PEOPLE

USAID **50** ANNIVERSAIRE

DATE: July 25, 2011

SUBJECT: JOB VACANCY ANNOUNCEMENT – 2011/13

TO: All Qualified Applicants

JOB TITLE: ECONOMIST SPECIALIST (Macro Economist)
for the Local Capacity Development Program (LCD) –
PROGRAM OFFICE

GRADE: FSN-11 with the possibility of hiring the employee at the lower grade
if he/she does not meet all the position's requirements

The duration of this contract is for two years.

Note: Due to the number of applications we receive, only applicants who have been short listed will be contacted by USAID.

A. BASIC FUNCTION OF POSITION

Serves as technical advisor to the Government of Senegal's (GOS) Ministry of Economy and Finance (MEF) to support GOS implementation of national level budgetary and financial reforms. The position is critical to assist the GOS meet its commitment to: 1. adhere to West African Economic and Monetary Union (WAEMU) and the Public Expenditures Financial Accountability (PEFA) Secretariat requirements and guidelines regarding public finance management, and 2. Improve the GOS' dialogue with core donors, including USAID, within the joint Committee on Harmonization and Monitoring of Public Finances Reform Program (CCHS) in compliance with the key principles of the Paris Declaration on aid effectiveness.

B. MAJOR DUTIES AND RESPONSIBILITIES

A. Budgetary and Financial Reforms (40%)

1. Advises the GOS Ministry of Economy and Finance and provides support on economic policy matters related to improving public finance management.
2. Provides technical support to develop a medium term time phased action plan based on the major conclusions and recommendations of the Public Expenditure and Financial Accountability (PEFA) assessment.
3. Provides technical leadership in monitoring the implementation of the overall GOS public finance reform program as agreed upon with development partners. As such the incumbent provides support on the preparation of progress reports on fiscal and financial reform implementation.



- 2 -

4. Carries out target-of-opportunity tasks related to GOS policy reform activities as might be assigned from time to time by the Ministry of Economy and Finance officials.
5. Keeps USAID informed on the evolution of GOS financial and budgetary reforms; and possible bottlenecks.

B. Economic Analysis, Budget Preparation and Monitoring (50%)

1. Provide technical support for the development of a National level Medium Term Expenditure Framework (MTEF) for the GOS (top down approach) that will complete and enhance the existing sectoral medium term expenditure frameworks (bottom up approach).
2. The MEF defines the country's budget priorities, provides guidelines for budget preparation and determine public resource allocations to sectors. In this context, the incumbent will review Senegal's macroeconomic situation, the status of Poverty Reduction Strategy and the economic prospects outlined under the IMF-supported Policy Support Instrument.
3. Provides support to establish linkages between overall resources available and development priorities and programs.
4. Provides support in ensuring that resource allocation process reflects the GOS' strategic objectives and help generalize the sectoral medium term expenditure framework (SMETF) to new sectors.
5. Provides support in formulating guidance for an integrated performance management plan of the MTEF to set baseline required to undertake measurement and to prepare results reporting at set intervals.
6. Provides guidance in the preparation of the Ministry of Finance Directives (Lettre de Cadrage) informing on the maximum of appropriations allocated to sectorial ministries for the preparation of the SMETF.
7. Participates in the dialogue process (Conférences Budgétaires) which is a key step in the budget formulation process between the Ministry of Finance and line ministries.
8. Works closely with the USAID Economist on relevant economic and budgetary analyses as they relate to the implementation of USAID's Senegal programs.

C. Strategy Development and Program review (10%)

1. Participates in the development of GOS strategic plans, results analysis and any other strategic planning and reporting documentation at the central and sectoral levels.
2. Collaborates with technical offices within the Ministry of Economy and Finance in prioritizing economic policy topics.



- 3 -

3. Participates and reports on sectoral program review and helps prepare sectoral programs or plan.
4. Ensures that the USAID Strategy (and sub-strategies for Health and Agriculture) are in full alignment with GOS Strategies such as the PRSP III (called DPES) and sector specific strategies. Identifies gaps in the GOS strategies that are not being addressed by other donors and brings them to USAID's attention for possible action.

C. DESIRED QUALIFICATIONS

1. Education: A Master's degree in macro-economics or in business administration or related fields is required.
2. Prior Work Experience: Five to seven years of experience in public finances, including applied economic analysis and economic growth development and progressive responsibilities is required. Experience working in dynamic, highly collegial and collaborative working relationships, requiring close consultation, management and coordination. Experience working in bilateral or multilateral development programs and relevant experience on working with the Government of Senegal on development issues, including policy reform and macro-economic issues is highly desirable.
3. Post Entry Training: Must learn normal USAID program/project documentation and procedures.
4. Language Proficiency: Written and Spoken level IV French and English is required.
5. Knowledge: The incumbent must have a thorough knowledge of basic economic principles. Knowledge of GOS organization and procedures for economic management and good understanding of Senegal public finance framework strengths and constraints.
6. Abilities and Skills: The incumbent has capacity for critical analysis of current economic development issues and initiative in carrying out assigned tasks and strong interpersonal qualities are essential. The incumbent must have strong analytical and management skills as well as the ability to "multi-task". Must have excellent interpersonal skills and demonstrated ability to work constructively within a team framework. Must be prepared to be involved in complex and lengthy dialogue with spending Ministries. Originality of ideas and creative thinking required in dealing with issues. Prepares precise and accurate factual reports using rigorous analytical and interpretive skills. Strong communication skills to prepare report on work progress or advice on fiscal policy related issues as may be required from time to time by Senior Ministry of Finance and Senior USAID officials. Demonstrated ability to maturely and effectively communicate with officials. Proficiency in "Word", "Excel", and "Power point" required.



D. POSITION ELEMENTS

1. Supervision Received: All the work is performed under the day-to-day supervision of the Minister of Finance or his designee. At USAID the Program Officer is the official supervisor. The designated supervisor reviews all work for adherence to general policies and procedures. The Ministry of Economy and Finance along with the Program Office provide guidance on overall objectives, priorities, and deadlines.
2. Available Guidelines: : USAID Automated Directive System (ADS), USAID/Senegal Mission Orders/Notices, and GOS budgetary and financial legislation, policy and strategy statements serve as guidelines in the fulfillment of duties and responsibilities
3. Exercises of Judgment: Considerable individual judgments must be exercised and defended as necessary in analyzing the significance of current economic development and their relevance to the USAID program and functioning of the private sector.
4. Authority to Make Commitments: The incumbent has no authority to make financial commitments on behalf of the GOS or the U.S. Government. The incumbent is expected to exercise authority in making decisions with regard to technical issues as they arise in the course of the fulfillment of her/his duties and responsibilities.
5. Nature, Level and Purpose of Contacts: Develops and maintains an extensive range of professional contacts at a high level in the GOS, within donor institutions and at USAID.
6. Supervision Exercised: The incumbent is not expected to provide any day-to-day supervision.
7. Time Required to Perform Full Range of Duties after entry into the Position: One year.

HOW TO APPLY: Interested applicants should submit a completed OF-612 form or a complete resume to:

Human Resources Mgt. Specialist.	or	Human Resources Mgt. Specialist
USAID/Senegal		USAID/Senegal
B.P. 49 - Dakar, Senegal		Petit Ngor - Dakar, Senegal
Email address: usaiddakar-hr@usaid.gov		

Deadline to receive applications: August 25, 2011

Cleared by: Christophe Tocco, Program Officer: *CTocco* Date: 7/28/2011

Ross M. Hicks, Sup. Reg. Executive Officer: *RHicks* Date: 7/28/11