



Saudi-American Educational and Cultural Initiative Grants Program

PROPOSAL

Please read carefully the instructions supplied with this document. Please submit your proposal electronically to RiyadhGrants@state.gov.

1. GENERAL INFORMATION:

1.1. Primary Applicant Organization or Individual

Name of Organization (English)/Individual:

Name of Organization (Original in Arabic):

Address:

Website:

1.2 Organization Primary Contact/or Individual

Last Name:

First Name:

Tel:

Mobile:

Fax:

E-mail:

1.3. Project Coordinator (if different)

Last Name:

First Name:

Tel:

Mobile:

Fax:

E-mail:

2. BACKGROUND OF ORGANIZATION:

2.1 Project Description

2.2 Past Grants (U.S. Embassy)

Name of the project:

Name of the project:

Name of Project:

2.3 Past Grants (Other)

3. PROJECT DESCRIPTION:

3.1. Project information

a. Project Name:

b. Duration (months):

c. Start date (mm/yy):

d. End date (mm/yy):

3.2. Executive summary:

.

3.3. Project Justification:

3.4. Project Goals and Objectives:

3.5. Project Activities:

.

3.6. Monitoring and Evaluation

3.7. Key Personnel

3.8. Project Partners (attach copy of letter from participating partner)

4. BUDGET:

Category	Description/details	Requested
Personnel		
Fringe Benefits		
Travel		
Equipment		
Supplies		
Contractual		
Other Direct Costs		
Indirect Costs		
Total Requested:		
Contributions		
Project Total		

Note: You may be asked to submit a detailed budget in a spreadsheet format

4.2. Budget Narrative

4.3. Miscellaneous

5. Certification

By signing this application, I certify that the statements contained in this form are true, complete and accurate to the best of my knowledge.

I am aware that any false statements or claims may disqualify my organization from receiving this and any future awards.

I agree

By marking the checkbox below I certify that I have read and understood the instructions provided with this form before filling out this document.

I agree

Signature of Authorized Representative: *Replace this text with the name. No need to print and sign by hand.*

Date Signed: