

**EMPLOYMENT OPPORTUNITY  
U.S. EMBASSY RECREATION ASSOCIATION  
AMERICAN CONSULATE, DHAHRAN**

**JOB TITLE:**                    **TEMPORARY CERTIFIED PUBLIC ACCOUNTANT**

**HOURS:**                        Part-Time (2 to 4 sessions per month)

**SALARY:**                        Hourly wage based on qualifications. U.S. taxes will  
be deducted if applicable.

USERA- Dhahran post- is looking for a part-time Certified Public Accountant to come in 2 to 4 times per month. The Part-time CPA will be responsible for:

- handling accounts payables
- handling accounts receivables
- journal entries
- reconciliation
- data entry in Excel
- preparing financial reports on a regular basis.

The Part-time CPA must have a certified public accountant license from the U.S.

**NB: This is a Non-U.S. government position employed by the U.S. Embassy Recreation Association (USERA) for the American Consulate in Dhahran.**

Please email us your resume and salary request if you are interested  
[useradhahranksa@gmail.com](mailto:useradhahranksa@gmail.com)