



Consulate General of the United States of America
www.consuladoamericanosp.org.br
acsinfoaopaulo@state.gov
Phone (55 11) 5186-7000
São Paulo, Brasil

April 23, 2012

Dear Sir or Madam,

The American Citizens Services Unit at the U.S. Consulate in São Paulo would like to inform you of the upcoming change in office location for the Consular Agency in Porto Alegre. As of May 2, 2012 the Consular Agency will be located at Avenida Assis Brasil 4320 Porto Alegre. The new location is in the Boulevard Strip Mall, store 84, on the ground floor close to the food court. Due to the move, the office will be closed from April 25 – May 1, 2012 and will re-open on May 2, 2012.

The Consular Agent email address and cell phone number will remain the same. There will be a new office phone number which will be published on the U.S. Mission Brazil website <http://brazil.usembassy.gov/service.html> as soon as available.

**New Location: Avenida Assis Brasil 4320 Store 84 (Boulevard Strip Mall)
Parque Sao Sebastiao 91110-000 Porto Alegre, RS.**

Email: eagent@terra.com.br or acsportoalegre@gmail.com

Cell phone: 51-9255-56665 (for emergency services only)

Phone/Fax: will be published on <http://brazil.usembassy.gov/service.html> as soon as available

Please note that the Consular Agent will continue to provide only American Citizen services such as U.S. passport services, consular reports of birth abroad, and notarizations. The Consular Agent does not provide visa services.

The Department of State recently announced plans to open a new U.S. Consulate in Porto Alegre. The search for an appropriate site for the Consulate is underway. The new Consulate, which is projected to open in late 2013 or early 2014, will provide visa services and will also absorb the functions of the Consular Agency.

U.S. citizens who travel to or reside in Brazil are urged to enroll in the Smart Traveler Enrollment Program (STEP) in order to receive the most up-to-date security information. By enrolling, U.S. citizens make it easier for the Embassy to contact them in case of emergency. U.S. citizens without Internet access may enroll directly with the U.S. Embassy or Consulate. Travelers may also consult the Mission Brazil website at <http://brazil.usembassy.gov/service.html> for more information.

U.S. citizens should also consult the Department of State's Country Specific Information for Brazil which is located on the U.S. Department of State, Bureau of Consular Affairs website. Travelers may obtain up-to-date information on security conditions by calling 1-888-407-4747 toll-free in the United States and Canada, or on a regular toll line at 1-202-501-4444 from other countries. Stay up to date by bookmarking our Bureau of Consular Affairs website which contains current Travel Warnings and Travel Alerts. Follow us on Twitter and the Bureau of Consular Affairs page on Facebook, and download our Smart Traveler iPhone App to have travel information at your fingertips.

Sincerely,

Amy Graddon
American Citizen Services
Chief