



**STATEMENT OF WORK  
UTILITY TUNNEL RECONFIGURATION  
19/06/2012**

**1.0 INTRODUCTION**

- 1.1 The U.S. Embassy in Moscow needs to reconfigure the existing utility tunnel located at the future construction site of the New Office Annex (NOX) according to the SOW and the attached drawings.
- 1.2 All work will take place at the location of the tunnel, immediately outside the boundary of the U.S. Embassy staff parking lot.

**2.0 GENERAL REQUIREMENTS**

2.1 The Contractor shall complete all construction work, including furnishing all labor, material, equipment and services, unless otherwise specified herein, required under this purchase order for a firm fixed price and within the time specified herein. This price shall include all labor, materials, overhead, and profit and shall NOT include VAT.

2.2 All work and procedures shall be performed in conformity with the specifications and work requirements herein. All local Russian work safety and health norms and standards apply to this contract.

2.3 All specifications and requirements are written in the drawings and cannot be changed without the approval of the CO.

2.4 There are no liquidated damages under this contract.

2.5 The Embassy reserves the right to inspect and test all the work under this contract at any time. If any of the work does not conform to the contract requirements and/or specifications, the Embassy may require the Contractor to perform the services again at no additional cost to the Embassy.

2.6 Unless otherwise stipulated herein, the Contractor shall guarantee the Contractor workmanship of the work completed under this contract for a two year period from the date of the Government's final acceptance of the work.

2.7 During the guarantee period, the Contractor shall correct and/or repair, at no cost to the Government, any damages and/or deficiencies that may be attributed to the materials and workmanship provided by the Contractor under this contract. The Contractor shall provide all labor, materials, equipment, at their own expense, to perform the repair and/or correction. The repair and/or correction must be completed within 4 days from Notice of Damage(s).

**3.0 PRE-CONSTRUCTION REQUIREMENTS**

3.1 The Embassy shall provide construction drawings required for the implementation of the project.

3.3 The Contracting Officer (CO) may at any time, by written order, make changes in the drawings of this contract and within the general scope thereof. If such changes cause any increase in the amount due under this contract, or in the time required for its performance, the contract must be modified in writing. No changes in the scope of performance, or changes which result in cost increases, shall be valid without the expressed advance written approval of the Contracting Officer.

3.4 The Contractor shall provide submittals on each equipment and material to be used on the contract for approval.

3.5 No construction shall begin until approval of the Bill of Materials is accepted by COR.

#### **4.0 CONSTRUCTION REQUIREMENTS**

- 4.1 Submit shop drawings to the Embassy for approval.
- 4.2 Obtain all required construction permits from Moscow authorities having jurisdiction.
- 4.3 Construct tunnel reconfiguration as shown in the approved construction drawings.
- 4.4 Restore the road paving and grass/soil after the tunnel reconfiguration project is completed.

#### **5.0 ACCESSORIES**

##### **GOVERNMENT FURNISHED MATERIALS**

- 5.1 No Government furnished materials.

#### **6.0 DELIVERABLE SCHEDULE**

- 6.1 No work on site shall be commenced without the CO approval. The Contractor shall complete the contract work within 120 calendar days from the date of contract award.

#### **7.0 SECURITY CLEARANCES**

- 7.1 This is a non-classified project.

**END OF STATEMENT OF WORK**