

**Statement of work**  
***American Embassy Moscow***  
***The Embassy Tulips Planting Project***

1. General:

1.1. The Contractor shall provide all labor, tools, materials, equipment, supervision and services, unless otherwise specified, to complete the work required herein. All the work and procedures shall be performed in conformity to the specifications and work requirements herein. All local labor standards for occupational safety and health apply to this contract.

2. Scope of Work:

The contractor shall provide tulips bulbs and plant them into the Embassy planters.

3. Work Area:

3.1. The area of effort is the NOB forecourt and Winter garden terrace flower planters (289 m<sup>2</sup>). Total area is 289 m<sup>2</sup>.

4. Specifications and Work Requirements:

4.1 The Contractor shall perform the following services:

4.1.1. The delivery of additional topsoil, if needed.

4.1.2. To apply mineral fertilizers and ameliorates.

4.1.3. To plant tulip bulbs into the planters according with a drawing provided by the Embassy.

Density:

Tulips -70 bulbs for sq.m.

4.2. The category (class) of tulip bulbs to plant is indicated in Attachment #1. The exact sort of tulips and quality of flowers as well as fertilizers proposed by the Contractor shall be approved by the COR before start of work.

4.3. The Contractor shall obtain all required licenses and permits at no additional cost to the Embassy.

4.4. All work, either in progress or in a completed state under this contract, shall be continuously protected by the Contractor against damage, and shall be so secured as to preclude any accident or damage to adjacent property or personnel, until turned over to and accepted by the Embassy.

5. Drawings

5.1 The Embassy shall provide all drawings required for the job performance.

5.2 The Contracting Officer (CO) may at any time, by written order, make changes in the drawings of this contract and within the general scope thereof. If such changes cause any increase in the amount due under this contract, or in the time required for its performance, the contract must be modified in writing. No

changes in the scope of performance, or changes which result in cost increases, shall be valid without the expressed advance written approval of the Contracting Officer.

6. Contractor Personnel:

6.1. The Contractor shall insure that all personnel employed in the performance of this contract are qualified and possess the necessary licenses required in their respective trades.

6.2. The Contractor shall provide all the information about the tradesmen needed for the security office check.

7. Debris Disposal:

Debris produced from the work shall be disposed on a daily basis outside the Embassy Compound site in compliance with applicable local codes for the industrial waste disposal.

8. Contractor's Submittal:

The Contractor shall submit a work schedule, setting forth date, time, contents of work, personnel and time line to completion in English for approval by the COR.

9. Schedule of Work:

This service shall be provided within the period October,01 – October 20, 2012.

No work on site shall commence without the COR's approval.

10. Inspection and Acceptance by the COR:

The COR or COR's designee may reserve the right to inspect and test all the work under this contract at any time. If any of the work does not conform to the contract requirements and/or specifications, the Embassy may require the Contractor to perform the services again at no additional cost to the Embassy.

## Tulip bulbs assortment list:

Area to plant	Category	Color	Bulbs quality	Tulips Size
1	Triumph	White	Extra	30-40 sm
2	Triumph	Red	Extra	30-40 sm

Areas to plant (see drawing):

#1(white):

- Chancery forecourt- 79 sq.m
- Winter garden terrace - 85 sq.m.
- North gate -10 sq.m

Total: 174 sq.m.

#2 (red)

- Chancery forecourt- 90 sq.m
- Winter garden terrace - 35 sq.m.
- North gate -10 sq.m

Total: 135 sq.m.

Total area to effort: 309 sq.m.