



STATEMENT OF WORK
For the TH-5 kitchen cabinets replacement Project
08.18.12

1.0 INTRODUCTION

- 1.1 The U.S. Embassy in Moscow needs to replace the kitchen cabinets in TH-5.
- 1.2 The repair work will take place in the existing TH-5 ground and first floor kitchens.

2.0 GENERAL REQUIREMENTS

- 2.1 The Contractor shall complete all work, including furnishing all labor, material, equipment and services, unless otherwise specified herein, required under this purchase order for the following firm fixed price and within the time specified herein. This price shall include all labor, materials, overhead and profit and shall NOT include VAT.
- 2.2 All work and procedures shall be performed in conformity with the specifications and work requirements herein. All local and US work safety and health norms and standards apply to this contract.
- 2.3 All specifications and requirements are written in the drawings and can not be changed without the approval of the CO.
- 2.4 No liquidated damage.
- 2.5 The Embassy reserves the right to inspect and test all the work under this contract at any time. If any of the work does not conform to the contract requirements and/or specifications, the Embassy may require the Contractor to perform the services again at no additional cost to the Embassy.
- 2.6 Unless otherwise stipulated herein, the Contractor shall guarantee the Contractor workmanship of the work completed under this contract for a two year period from the date of the Government's acceptance of the work completion.
- 2.7 During the guarantee period, the Contractor shall correct and/or repair, at no cost to the Government, any damages and/or deficiencies that may be attributed to the materials and workmanship provided by the Contractor under this contract. The Contractor shall provide all labor, materials, equipment, at their own expense, to perform the repair and/or correction. The repair and/or correction must be completed within 4 days from Notice of Damage(s).

3.0 PRE-CONSTRUCTION REQUIREMENTS

- 3.1 The Embassy shall provide all drawings required for the job performance.
- 3.2 The Contractor shall develop and submit shop drawings required for the completion of this project.
- 3.3 The Contracting Officer (CO) may at any time, by written order, make changes in the drawings of this contract and within the general scope thereof. If such changes cause any increase in the amount due under this contract, or in the time required for its performance, the contract must be modified in writing. No changes in the scope of performance, or changes which result in cost increases, shall be valid without the expressed advance written approval of the Contracting Officer.
- 3.3 The Contractor shall provide submittals on each material to be used on the contract for

- approval.
- 3.4 No construction shall begin until approval of the Bill of Materials is accepted by COR.

4.0 CONSTRUCTION REQUIREMENTS

- 4.1 Develop and design new cabinets according to the SOW and attached drawings
- 4.2 Fabricate new kitchen cabinets with Provenzale style.
- 4.3 Deliver the cabinets in the TH-5 ground and first floor kitchens.

5.0 ACCESSORIES

GOVERNMENT FURNISHED MATERIALS

- 5.1 No Government materials.

6.0 DELIVERABLE SCHEDULE

- 6.1 No work on site shall be commenced without the CO approval. The Contractor shall complete the contract work within 45 calendar days.

7.0 SECURITY CLEARANCES

- 7.1 This is a non-classified project. The RSO is requested to write a Construction Security Plan and act as the Site Security Manager for this project. The embassy shall supply any cleared escorts should they be required.

END OF STATEMENT OF WORK