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U.S. Embassy Bucharest
Date: 9/8/2016

To: Prospective Quoters

Subject: Request for Quotations number **SRO10016Q0024**

Enclosed is a Request for Quotations (RFQ) for **SRO10016Q0024**. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The Embassy intends to conduct a site visit on **13 September 2016 at 13:30** and all prospective offerors who have received a solicitation package are invited to attend. The names of the participants must be submitted no later than **12 September 2016 on or before 13:00**.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **23 September 2016, 16:00 local time**.

Sincerely,

Contracting Officer

David Urbia

The image shows a handwritten signature in black ink that overlaps the printed name 'David Urbia' and the official seal of the U.S. Embassy in Bucharest. The seal is circular and contains the text 'EMBASSY OF THE UNITED STATES OF AMERICA' around the top and 'BUCHAREST' at the bottom. In the center of the seal is the Great Seal of the United States, featuring an eagle with a shield, holding an olive branch and arrows.

Enclosure: SF-1449
Solicitation: SRO10016-Q0010