

American Embassy Bucharest, Romania

Date: 14 April, 2016

To: Prospective Quoters

Subject: Request for Quotation Number SRO10016-Q-0011

Hotel rooms and related services for a regional training June 6 – 10, 2016

American Embassy Bucharest has a requirement for contracting hotel rooms and related services for a training seminar held in Predeal, Brasov county, period June 6-10, 2016. held in Bucharest on September 15 – 17, 2016.

If you would like to submit a quotation you can request the solicitation package by sending an email to the following address: BucharestGSOProcurement@state.gov.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due April 29, 2016 at 16:00 P.M Bucharest time.

Sincerely,

Contracting Officer

David Urbia

Enclosure: none