

Minutes From Mobile Telephone Services Pre-proposal Conference
Thursday, April 30, 2015, 1100
US Embassy Bucharest

The Contracting Officer welcomed the attendees and introduced the following key embassy staff: Viorel Bostinaru, Contracting Officer Representative, George Stoica, Procurement Supervisor, and Brandon Pace, Information Resource Management.

The Contracting Officer reviewed meeting guidelines. In summary, all questions will be submitted in writing and answers will be given in writing, and will be sent to all interested parties and posted to the embassy website.

The Contracting Officer reviewed the solicitation timelines, as follows:

Local advertisement commenced Monday, March 30, 2015
RFQ solicitation issuance date Wednesday, April 15, 2015
Pre-proposal conference Thursday, April 30, 2015, 1100
Deadline for question submission Friday, May 8, 2015, 1100
Quotations due Monday, May 18, 2015, 1100
Technical Evaluation Panel
Award
(all times are local Bucharest time)

The Contracting Officer reviewed the three updates already emailed to all interested parties and these will be posted to the embassy website.

Written questions were recently received and were discussed. New questions were entertained. The questions with answers to be shared with all interested parties and posted to the embassy website will be in an email "Update #4".

The conference concluded and the attendees were thanked for their presence and expression of interest in serving the U.S. Government. The meeting was adjourned.

Sincerely,

David Mark Urbia
Contracting Officer

