



BUYUSA.GOV -- U.S. COMMERCIAL SERVICE INTERNSHIP OPPORTUNITIES IN QATAR

*The Commercial Service in Doha, Qatar is seeking individuals with the required residency permit for a **Voluntary Internship program**. **Interns will not be considered Federal employees for most purposes. There will be no benefits; leave accrual credit. There will be no compensation. There will be no future employment rights.***

Outline

The Commercial Service in Qatar offers challenging and rewarding internships to undergraduate and graduate students currently enrolled in a university program specializing in international business, economics and marketing. Strong business analysis, excellent writing, and communication skills are a must.

The intern actively contributes to trade development and promotion activities associated with international partner searches, trade missions, trade events, company list preparation and trade shows. The intern will also answer general trade inquiries from American companies requesting information on doing business in Qatar and Qatari companies seeking American products and services, both by the phone and at the Commercial Library. Office management support work will be part of the everyday assist to the commercial specialists and assistants. The intern will occasionally work with a commercial specialist conducting market research and drafting reports based on timely market information or comprehensive analysis of a particular industry sector in Qatar.

Competitive internships are available throughout the year, and typically run for approximately fifteen weeks. The internships are unpaid, and interns provide for their own needs (i.e., housing, travel expenses, health insurance, etc.) while in Qatar. Depending on the university's departmental procedures, the intern may have the option of earning academic credit.

Benefits

Gain valuable on-the-job experience; strengthen verbal and written business communication skills; build professional contacts (Qatari and American); develop a portfolio of work for your resume, and open several doors to career opportunities.

Requirements

In order to be eligible for this program, the potential candidate must be:

- 18 years of age or older
- Enrolled in college / university
- U.S. citizen (preferred)

Periods:

- December 2011
- Summer 2012

How to Apply

All interested candidates should submit a scanned application package via e-mail, including the following documents:

- Student intern application form - [click here to download](#);
- Statement of Interest form - [click here to download](#);
- Gratuitous Service Agreement form - [click here to download](#);
- A letter of recommendation from your academic institution;
- An official transcript from your academic institution;
- A copy of your passport and Qatari residence permit; and
- A cover letter expressing your interest in this program.

PLEASE SUBMIT YOUR APPLICATION PACKAGE TO:

hrodoha@state.gov