NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED
Securing Energy for Tomorrow

REQUEST FOR PROPOSAL CONSULTANCY SERVICES:

ARCHITECHTURAL AND ENGINEERING SERVICES FOR NEC'S ADMINISTRATION BUILDING UPGRADE PROJECT

National Energy Corporation of Trinidad and Tobago Limited (NEC) invites tenders from consultants interested in bidding for **"Architectural and Engineering Services for NEC's Administration Building Upgrade Project"**.

INVITATION DOCUMENTS

Tender dossiers can be collected from: Legal and Corporate Secretariat Department, National Energy Corporation of Trinidad and Tobago Limited, Corner Rivulet & Factory Roads, Brechin Castle, Couva. There is a non-refundable tender fee of **One Thousand Trinidad and Tobago Dollars (TT$1000.00) (Cash or Manager's Cheque) or One Thousand United States Dollars (US$1000.00) for foreign firms (Cash or Manager's Cheque).** The Tender Fee is payable at the Accounts Department located on the ground floor of NEC. Tenderers are advised that only those who have paid the non-refundable tender fee will be considered by NEC at the close of the Tender.

Monday to Friday except on Public Holidays during the hours of 8:00 a.m. to 3:00 p.m. from May 13th, 2013

Tenderers are asked to note that a pre-tender meeting and site visit will be conducted on May 20th, 2013 at 10:00 am. The meeting will be held at NEC's Head Office situated at:

Corner Rivulet and Factory Roads
Brechin Castle
Couva
Trinidad W.I.

In addition, Tenderers who are not prequalified are required to obtain and submit a completed NEC Prequalification Questionnaire together with their sealed bid.

PREQUALIFICATION CRITERIA

Prequalification of Tenders will be made in accordance with NEC's established prequalification criteria and NEC will consider:

- Relevant Work Experience
- Personal Resources
- Financial Position
- Equipment Resources, and
- Environment and Safety

This procurement process is not intended to create and shall not create a formal legally binding process and shall instead be governed by law applicable to direct commercial negotiations. For greater clarity and without limitation:

1. *The RFP shall not give rise to any "Contract A"- based tendering law duties or any other legal obligations arising out of any process contract or collateral contract; and*
2. *Neither the Tenderer nor NEC shall have the right to make any breach of Contract, tort or any other claims against the other with respect to the award of a contract, failure to honour a response to the RFP.*

CLOSING DATE

Sealed Bids marked TENDER FOR: **RFP-Architectural and Engineering Services for NEC's Administration Building Upgrade Project** are to be submitted in an otherwise unmarked envelope and you are required to lodge same in Tender Box "B" located in the lobby of NEC's Head Office Building between the hours of 8:00 a.m. and 4:00 p.m. but no later than 4:00 p.m. on June 18th, 2013.

A Public Opening will be held at NEC's Head Office on June 18th, 2013 at 4:00 p.m.

NEC does not bind itself to accept the lowest or any offer.

CAMILLE BLACKMAN
SECRETARY TENDERS COMMITTEE