

## **POLISH STUDENT INTERNSHIP PROGRAM**

### **Intern Vacancy Announcement: PSIP/I/POL-ECON**

**Open to:** Eligible Polish Students  
**Position:** Student Intern in the Political/Economic Section  
**Opening Date:** March 11, 2013  
**Closing Date:** March 29, 2013  
**Work Hours:** 6-8 hours (flexible)  
**Days per Week:** 4-5 (flexible)  
**Duration:** 3-6 months

**Note:** All applicants must be of Polish citizenship and meet the required definition of student as provided in the application materials to be eligible for consideration.

The U.S. Embassy in Warsaw is seeking an individual for the position of Student Intern in the Political/Economic Section of the Embassy.

#### **Major Duties or Projects:**

- Assistance with research, data-processing, upkeep of the contact database, note-taking for meetings and events for the section, other duties as appropriate

#### **Qualifications Required:**

- The preferred candidate would be a student of Political Science, International Relations, economics, history
- Fluent English and Polish

**KNOWLEDGE:** intern's work will focus primarily on Polish politics and economics

**SKILLS:** web-based research, data processing, basic translation/interpretation

**ABILITIES:** ability to draft short documents, new summaries, and other basic written products in English and/or Polish

Information and application materials are available at

<http://warsaw.usembassy.gov/poland/jobs.html>  
<http://photos.state.gov/libraries/poland/123049/pdfs/applicationstudent.pdf>

Interested applicants for this position should send back the completed **Application for Polish Student Intern Program and Statement of Interest** together with other documentation (certified transcripts, written permission from the educational institution) that addresses the qualification requirements of the position listed above by:

1. email :PSIPWarsaw@state.gov
2. mail or hand delivery to:

U.S. Embassy  
Human Resources Office  
ul. Piękna 14a  
00-540 Warszawa  
Attn. Polish Student Internship Program

**Closing date for this position: March 29, 2013**

**Equal Opportunity Employer**