

# Pre-Solicitation Notice, Solicitation No. SPL90013R0105 –Local Move Services

The American Embassy in Warsaw has a requirement for local move within Warsaw boundaries for 2,000 cubic meters of general cargo.

The General Services Office intends to issue a Request for Proposals under Simplified Acquisition procedures for Order of Local Move Services of 2,000 cubic meters of general cargo and award a Fixed-Price Purchase Order for this project. Please note that this is a combined synopsis/solicitation for a commercial item, prepared in accordance with the format FAR 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; offers are being requested and a written solicitation will not be issued. The solicitation number is SPL900-13-R-0105 and is issued as a Request for Proposals. The solicitation/contract will include all applicable provisions and clauses in effect through FAC 2005-55. Award will be made to the lowest priced technically acceptable offeror. FAR clause 52.212-4, Contract Terms and Conditions – Commercial items, applies to this acquisition.

The estimated quantities of cargo to be moved:

<b>Line #</b>	<b>Items</b>	<b>Volume</b>	<b>Unit</b>
<b>1</b>	Residential furniture and appliances, carpet, fabric and other household items.	1,600	M <sup>3</sup>
<b>2</b>	Office furniture and equipment (file cabinets, safes, copiers, shredders) etc.	150	M <sup>3</sup>
<b>3</b>	Construction materials and heavy equipment such as paint, plywood, workshop machines, forklifts, warehouse shelving, pallets.	150	M <sup>3</sup>
<b>4</b>	Technical supplies and other miscellaneous items	100	M <sup>3</sup>

Eligible bidders requiring more information or wishing to express their interest in the solicitation should send e-mail to Malgorzata Rosinska at [RosinskaMX@state.gov](mailto:RosinskaMX@state.gov), using the solicitation number SPL900-13-M-0105 in the subject line.

Offers are due by: 16:00 on 12/03/2012, and must be emailed to [RosinskaMX@state.gov](mailto:RosinskaMX@state.gov), or delivered to:

U.S. Embassy  
Attention: Malgorzata Rosinska  
Ul. Piekna 14A  
Warsaw 00-539

All communication, correspondence and documentation must be in English.