

**CHAUFFEUR FSN-3/FP-BB  
VACANCY ANNOUNCEMENT 16/04/19**

**MAJOR DUTIES AND RESPONSIBILITIES**

**90% of Time: Transportation Operations**

Provides daily INL ground transportation in accordance with schedule for taking INL staff to meetings, airport or Grupo 8; distributes correspondence and invitations to the Government of Peru (GOP) offices, etc. Advices where GOP offices are located and where the parking areas are available. Also advices of shorter or non-traffic routes. Supports VIP visits.

**10% of Time:**

Upon sudden changes in transportation information such as extra requests, cancelations, and changes in time, must report to the supervisor and adapt as coordinated the transportation schedules, passenger travel, or pickup.