

## PEACE CORPS PERU VACANCY ANNOUNCEMENT

### **Year Round Technical Trainer PSC 9/1**

OPEN TO: All interested candidates with work and/or residency permits.

OPENING DATE: September 05, 2013

CLOSING DATE: October 07, 2013

WORK HOURS: Full-time, 40 hours per week  
This position will be based in Chaclacayo and will start in *January 2014*.

Please, interested candidates for this position should submit a cover letter and resume in English to Ana Maria Luthi to the email: [aluthi@pe.peacecorps.gov](mailto:aluthi@pe.peacecorps.gov).

**\*Peace Corps will not accept applications sent by fax.**

#### **SUMMARY OF FUNCTIONS:**

The Year-Round Trainer plays a role in developing technical learning objectives for the Peace Corps Peru Training Design; helps to carry out sessions for the different phases of the training continuum; and coordinates with Program and Training staff to integrate all components of training and to assess training outcomes. During the Pre-Service Training cycles, this person functions as a technical trainer for two programs. The Year-Round Technical Trainer will travel to help facilitate In-Service Training events during the months when Pre-Service Training is not taking place.

#### **RESPONSIBILITIES:**

##### **Training task analysis, research and planning**

- Develop learning objectives for program competencies
- Design sessions and activities to reach the learning objectives
- Monitor and evaluate the achievement of those objectives
- Visit and interview Volunteers in the field to develop task analyses
- Work with training and programming staff to prepare field-based training activities
- Review and revise all policies, documents, manuals and materials needed

##### **Staff Development**

- Participate in the training of trainers sessions previous to Pre-service Training

- Serve as counselor and resource for Trainees and Volunteers in learning methodologies, facilitator skills, applied training, and community analysis

### **Training Activities**

- Facilitate training events as needed.
- Coordinate with other staff to insure integration of activities, careful use of resources, and logistics for technical activities
- Participate in the implementation of the Trainee Qualification and Assessment process.
- Assist in pertinent In-Service training events including Project Design Workshops.

### **Administrative Duties**

- Prepare and submit required reports
- Monitor and track the achievement of technical learning objectives
- Coordinate with Administrative staff to ensure budget compliance in training events.

### **DESIRED QUALIFICATIONS:**

#### **Education:**

- College degree in related fields required. Peace Corps Peru trains volunteers in the following five programs: Community Economic Development (CED), Youth Development (YD), Community Health Promotion (CHP), Community-based Environmental Management (CBEM), and Water, Sanitation and Hygiene (WASH). The Technical Trainer for this position needs expertise in one of the five programs and experience and knowledge in another.

#### **Work Experience:**

- Two years of community development activities in Latin America
- Field experience in rural development in two of the five programs
- Experience working in adult non-formal education training
- Experience in design, implementation and evaluation of training programs
- Prior Peace Corps experience preferred, but not required.

#### **Language Proficiency:**

Advanced level English is required for native Spanish speakers. In case of native English speakers, advanced level Spanish ability in speaking is required.

#### **Knowledge:**

- Adult participatory education for transfer of information and skills
- Monitoring and evaluation methodologies
- The social/political/economic/legal structure of Peru
- Differences and similarities between U.S. and local cultures

- Peace Corps philosophy and training system

**Abilities and Skills:**

- Resourceful and creative
- Able to design different options of training in a scenario of scarce resources
- Well versed in computer and communications technology
- Able to negotiate with local development agencies to collaborate with training efforts
- Able to provide feedback, counseling and technical advice to trainees and volunteers
- Relate well to Peruvian and American culture