

**ELECTRICIAN FSN-5/FP-9  
VACANCY ANNOUNCEMENT 16/08/45**

**MAJOR DUTIES AND RESPONSIBILITIES**

**40% of Time:**

Performs preventive, routine and minor emergency repair work at short-term lease (STL) and Government Owned (GO) residences, including but not limited to: plumbing, electrical, carpentry, masonry, HVAC, metal arc welding and painting, on a scheduled basis in response to STL residential preventive maintenance program and work orders requests. Attend after normal hours to emergency calls and prepare reports.

**30% of Time:**

Performs inspections in STL residences and GO properties in order to determine the nature and extent of maintenance work required, and according to the Safety, Health and environmental Management and Fire Protection Division (FIR) programs at post. Prepares maintenance requirements and safety reports and requests contractor quotations; consolidates quotations and verify its accuracy and thoroughness.

**25% of Time:**

Makes recommendations to Supervisor or other superior as to need for, timing and extent of maintenance and repairs. Monitors progress of contractor's work and compliance according to schedule. Reports any unexpected situation or problems with contractors and/or in personnel performance to his supervisor offering technical alternatives solutions. Conducts inspections to residential equipment. Troubleshoots, analyzes, and conducts performance testing.

**5% of Time:**

Other duties as assigned