



*Embassy of the United States of America*

American Embassy, Lima  
March 19, 2012

Dear Prospective Offeror:

Subject: Request for Proposal No. SPE50012R0005

Enclosed is a Request for Proposal (RFP) for janitorial services. If you would like to submit a proposal, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the following address:

American Embassy, Lima  
GSO/Contracting Officer  
Av. Lima Polo Cdra. 2 s/n  
Monterrico  
Lima 33

Please submit your proposal in a sealed envelope marked "Proposal Enclosed" to the above address. The deadline for receipt of proposals is **12:00 Hrs.** local time, on **Friday April 27, 2012**. No proposals will be accepted after this date and time.

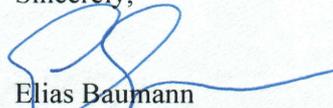
In order for a proposal to be considered, you must also complete and submit the following:

- **SF-1449** (block 17, 24 and 30). Block 24 should list the total value of the quote for the base year and four option years.
- **Section 1**, The Schedule
- **Section 5**, Representations and Certifications
- **Additional Information as required in Section 3.**

A pre-proposal conference has been scheduled on **Friday, April 13, 2011, at 09:30 hrs.** at the U.S. Embassy, Lima located at Av. La Encalada cdra. 17, Monterrico, Surco. Direct any questions regarding this solicitation in writing, to Elias Baumann, Contracting Officer, to the following e-mail: [baumanes@state.gov](mailto:baumanes@state.gov) with a copy to: [martinmp@state.gov](mailto:martinmp@state.gov)

The U.S. Government intends to award a contract to the responsible company submitting an acceptable proposal at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,



Elias Baumann  
Contracting Officer

Enclosure:  
As Stated.